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ANNUAL REPORTS
of the Commissioners, Treasurer and other County Officers

STRAFFORD COUNTY
New Hampshire

For the Year Ending
DECEMBER, 31, 1975

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1975 REPORT

of the

County Commissioners

County Treasurer

and other Officers of

Strafford County

for the year ending

December 31, 1975

COUNTY OFFICERS 1975

Commissioners

Paul J. Dumont, Chairman	Gonic, N. H.
Andrew R. Courteau, Sr., Vice-Chairman	Dover, N. H.
John L. Flanagan, Clerk	Dover, N. H.

Attorney

Hamilton Richey Krans, Jr.	Dover, N. H.

Sheriff

Harold R. Knight	Durham, N. H.

Clerk of Superior Court

Richard H. Keefe	Dover, N. H.

Judge of Probate Court

William E. Galanes	Dover, N. H.

Registrar of Deeds

Laura D. Carey	Dover, N. H.

Registrar of Probate

Margaret W. Ogden	Dover, N. H.

Treasurer

Leo Cormier	Rochester, N. H.

Medical Referee

Pathologist Professional Association	Rochester, N. H.

Administrator of County Home and Jail

George Frigon	Rochester, N. H.

Chaplains

Rev. Leo K. Ryan	Dover, N. H.
Rev. Jeffrey Larson	Dover, N. H.

Physicians

Paul M. Choate, M.D.	Durham, N. H.

STRAFFORD COUNTY DELEGATION 1975

Marc Robillard	Ward 1	Dover
Phyllis L. Woods	Ward 2	Dover
Mary E. Bernard	Ward 2	Dover
Helene R. Donnelly	Ward 2	Dover
*William K. Kincaid	Ward 3	Dover
*Roderick O'Connor	Ward 3	Dover
*Aram Parnagian	Ward 4	Dover
Janet B. Torrey	Ward 4	Dover
Leo E. Lessard	Ward 5	Dover
Anthony A. McManus	Ward 5	Dover
Ralph W. Kimball	Ward 6	Dover
*Harry H. Pray	Ward 6	Dover
*James Appleby	Ward 1	Rochester
Thelma P. Tibbetts	Ward 1	Rochester
Charles W. Grassie, Jr.	Ward 2	Rochester
Barbara C. Thompson	Ward 2	Rochester
*Alfred J. Ruel	Ward 3	Rochester
*Noreen Winkley	Ward 3	Rochester
Walter J. Desmarais	Ward 4	Rochester
Ralph Dunlap (deceased 11/75)	Ward 4	Rochester
Howell F. Preston	Ward 5	Rochester
J. Thornton Tripp	Ward 5	Rochester
*Helen Maloomian	Ward 1	Somersworth
Eugene J. Habel	Ward 2	Somersworth
Thomas Dumais (deceased 6/75) replaced by Shirley White	Ward 3	Somersworth
*Roland N. Hebert	Ward 4	Somersworth
*David J. Bouchard	Ward 5	Somersworth
*Ruth T. Rowell		Barrington
Dudley W. Dudley		Durham
James Horrigan		Durham
Ethel M. Canney		Farmington
*Wilfred B. Osgood		Farmington
*Shirley Clark		Lee
Everett B. Sackett		Lee
*Victor Joos, Sr.		Milton
James H. Parshley		New Durham
*Grace L. Joncas		Rollinsford

*Executive Committee

Strafford County Delegation Meeting
Wednesday, January 8, 1975
State House, Concord, N. H. at 2:00 p.m.

Present were on Roll Call:

Joos, Canney, Osgood, Parshley, Rowell, Clark, Dudley, Horrigan, Sackett, Joncas, Maloomian, Habel, Dumais, Hebert, Bouchard, Appleby, Tibbetts, Grassie, Thompson, Ruel, Winkley, Dunlap, Preston, Tripp, Robillard, Woods, Bernard, Donnelly, Kincaid, O'Connor, Parnagian, Torrey, Lessard, McManus, Kimball and Pray. Desmarais absent. Thirty-six present.

Agenda:

Election of Officers for the County Delegation and Executive Committee 1975-76.

Sackett elected temporary Chairman; Bernard, Clerk by unanimous vote.

David Bouchard nominated by Parnagian, seconded by Bernard and Rowell.

Roderick O'Connor, nominated by Ruel, seconded by Joos.

Shirley Clark, nominated by Thompson, seconded by McManus.

Donnelly moved nominations closed, seconded by Rowell. So voted.

Joos asked for qualifications of those nominated. Candidates obliged.

Tellers — McManus, Dudley and Winkley.

First Ballot.

Bouchard 17, O'Connor 14, Clark 3, Pray 1.

Second Ballot.

Bouchard 17, O'Connor 18, Clark 1, Pray 1.

36 votes cast. No Majority. Delegation decided by unanimous vote to leave out two lowest candidates.

Third Ballot.

Bouchard 17, O'Connor 18, Still no majority.

Ruel moved to take majority of those present, seconded by Dumais. So voted.

Fourth Ballot.

Bouchard 18, O'Connor 17, Bouchard elected Chairman.

O'Connor moved vote be unanimous, seconded by Ruel. So voted.

Dunlap nominated Pray for Vice-Chairman, seconded by Parnagian.

Tellers — Dudley, Ruel and Winkley.

O'Connor nominated by Lessard, seconded by Thompson.

Ruel moved nominations closed, seconded by Clark. So voted.

Pray 18, O'Connor 7, McManus 9.

Pray elected Vice-Chairman.

Winkley nominated Bernard for Clerk, seconded by Donelley.

Bernard refused nomination. Bernard nominated Clark, seconded by Ruel. Unanimous vote.

Mary E. Bernard, Temp. Clerk

Minutes of Clerk

Discussion ensued in function of Executive Committee and importance of attendance by members.

Chairman Bouchard called for a recess of the towns and cities to caucus and prepare a slate of candidates for nomination to the Executive Committee. Slate as follows was proposed:

Rochester: Ruel, Winkley, Appleby; Dover: Parnagian, Kincaid, O'Connor; Somersworth: Maloomian, Hebert; Milton: Joos; Farmington, Middleton, New Durham, Strafford: Osgood; Rollinsford: Joncas; Barrington: Rowell.

Motion by Sackett, seconded by Bernard, Clerk cast one ballot for slate.

Motion to adjourn by Sackett, seconded by Hebert at 3:20.

Respectfully submitted,
Shirley M. Clark
Clerk

Executive Committee Meeting
January 24, 1975

Purpose: Authorization to Borrow in Anticipation of Taxes
Acceptance of Final Quarter of 1974 Budget

Meeting called to order at 7:25 by Chairman Bouchard. Clerk called roll. Present were: Joos, Osgood, Rowell, Clark, Hebert, Bouchard, Appleby, Ruel, Winkley, Kincaid, O'Connor, Parnagian, and Pray.

There being a quorum present Chairman Bouchard read a request from County Treasurer Leo Cormier to the County Commissioners to borrow $1,100,000 in anticipation of taxes. A request from the County Commissioners to the Executive Committee for authorization to allow the County Treasurer was read. It was moved by Mr. Pray, seconded by Mr. Parnagian that such authorization be granted. On a roll call all present voted in favor.

The final quarter of the 1974 Budget was then discussed with Commissioner Dumont answering questions wherever they arose. Question was raised as to what was to be done with old furniture from old Court House. It was stated that some was loaned to County affiliated programs and the remainder would be sold by bid or auction. Question was raised as to where the County Revenue Sharing Funds had been used was answered by Mr. Dumont — all had been used for salaries of nurses' aids at the Rest Home as the delegation had voted. It was moved by Mr. Parnagian, seconded by Mr. Pray, that the Fourth Quarter Budget be accepted. On a roll call all present voted in favor.

Commissioner Dumont raised the question of how the County should use the vacant space in the basement of the new Justice and Administration Building. The Probation Department and the County Extension Service would both like to be located in the new building. There is space for both but the rent necessary to justify the expenditure in adapting the space to the Probation Department's use would be $6,000/year. There was no way of determining until the State Operating Budget was passed sometime in June what funds would be budgeted for rent.

The federal government no longer pays rent for the County Extension Service and $5,454 would have to be budgeted for rent next year — $3,600 for the annual rent and the remainder for back rent if the Delegation wished the County Extension Service to survive in its present form. There, of course, would be the additional costs of salaries, expenses, etc. of which the County pays a share.

Commissioner Dumont asked for an opinion poll on how the Executive Committee felt about these matters. Eleven members felt that the Extension Service should be given rent free space and that the decision on the Probation Department should be postponed until the State Budget was determined — two members abstained.

Motion to adjourn made by Mrs. Rowell, seconded by Mr. O'Connor, at 9:10. So voted.

Respectfully submitted,
Shirley M. Clark
Clerk

Executive Committee Meeting
February 14, 1975, 7:30 p.m.

Purpose: Authorization to Borrow in Anticipation of Taxes (Meeting of January 24, 1975 invalid because of change in law requiring Treasurer to be present.)

Meeting called to order at 7:30 by Chairman Bouchard. Clerk called roll. Present were Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Ruel, Winkley, Kincaid, O'Connor and Parnagian.

There being a quorum present Treasurer Cormier read his request to the County Commissioners to borrow $1,100,000 in anticipation of taxes to meet the demands of the County Treasury which there is insufficient funds to meet.

Request from the County Commissioners for authorization from the delegation to authorize the Treasurer to borrow $1,100,000 was also read. Commissioners Dumont, Courteau, and Flanagan were present.

It was moved by Mr. Parnagian, seconded by Mr. O'Connor that: It being anticipated that at least one million, one hundred thousand dollars ($1,100,000) will be needed during the fiscal year ending December 31, 1975 to meet the demands upon the County Treasury which there is insufficient money to meet, the Commissioners are hereby authorized to authorize the Treasurer to borrow not exceeding one million, one hundred thousand dollars ($1,100,000) in anticipation of taxes as such funds are needed during said year upon order of the County Commissioners pursuant to RSA 29:8. On a roll call vote all present voted in favor.

Mr. O'Connor requested expenses to Washington to attend County Legislative meetings in Washington. Cost would be $240 approximately. Chairman Bouchard stated that he was not in favor of granting such a request as it would set a precedent — everyone would like to go to various meetings.

Motion to adjourn by Mr. Parnagian, seconded by Mrs. Clark, at 7:50 p.m. So voted.

Respectfully submitted,
Shirley M. Clark

Executive Committee Budget Meeting (1)
February 28, 1975, 9:30 a.m.
Strafford County Justice & Administration Building

Meeting called to order at 9:45 a.m. by Chairman Bouchard. Clerk called roll. Present were: Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Ruel, Winkley, Kincaid, Parnagian, and Pray.

Mrs. Winkley moved that the budget be sent back to all departments with the instruction that they cut 10% from their budgets where they thought it best could be done. Seconded by Mr. Kincaid. Discussion on motion. Mr. Hebert asked for a roll-call. Yes: Rowell, Winkley, Kincaid. No: Joos, Osgood, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Ruel, Parnagian, and Pray. Motion Lost.

Motion by Mr. Hebert, seconded by Mrs. Winkley, that all expenses except those fixed (Interest & Premium payments, etc.) and wages be cut 10% and budget passed. Commissioner Dumont stated impossibility in refiguring of entire budget by date of public meeting. Mrs. Clark made statement that it was the duty of the executive committee to review every item in the budget as submitted and to take action on each item individually. Mr. Hebert requested a roll-call. Yes: Winkley, Hebert. No: Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Bouchard, Appleby, Ruel, Kincaid, Parnagian, and Pray. Motion lost.

Chairman Bouchard requested that the Riverside Rest Home Budget be heard first as some of the people involved had to be in Concord in the afternoon.

Budget: Riverside Rest Home

Administration — 5100: Request by Mr. Osgood that increases be explained. Home Administrator, Mr. Frigon, explained that salaries reflected a 5% increase to everyone, a $4 food allowance, and where pay rates had been below $2.50 per hour, a general raise had been given to bring these individuals up to $2.50 per hour. This is also a year in which there are 53 pay periods. Salaries are only variable cost. Salaries are $27,100. per week, food costs $27,000. per week. Fixed costs are oil, electricity, etc. Oil account over-

spent $11,000 year — asking a $9,000 increase. Daily per patient cost is $24.48. Medicare and Medicaid payments are $12.80 — 20% of which are shared by the state and county. If rest home doesn't meet requirements by September 1975 (i.e., plans for a comforming must be well in the works) county will lose Medicare/ Medicaid payments and an additional $10 per day per patient will have to be paid for by county. This would amount to $600 — $800 depending on how many people were left in old building at that time.

Item .29 — fees, service charges for payrolls, bank charges, contract fees: Moved by Mr. Hebert, seconded by Mrs. Winkley that 10% cut be made in this item. Mr. Frigon explained that bank wouldn't make up payrolls for resulting amount. Roll call requested by Mr. Hebert. Yes: Hebert, Bouchard, Winkley, Parnagian. No: Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Appleby, Ruel, Kincaid, and Pray. Motion lost.

Item .36 — office supplies. Moved by Hebert, seconded by Appleby, that 10% cut be made in this item. Roll call requested by Hebert. All present voting "yes"; motion carried.

Item .38 — postage. Motion by Hebert, seconded by Winkley, that this item be cut 10%. Roll call requested by Hebert. Yes: Rowell, Joncas, Maloomian, Hebert, Bouchard, Appleby, Winkley. No: Joos, Osgood, Clark, Ruel, Kincaid, Parnagian, and Pray. 7 yes, 7 no, motion lost. Mr. Hebert questioned the Chairman's right to vote when not breaking a tie. Mr. Bouchard withdrew his vote. Motion lost 7 to 6.

Item .67 — advertising, seminars, registrations, and licenses. Moved by Hebert, seconded by Joos, this item be cut 20%. Mr. Frigon explained continuing education needed to keep license. Necessary to keep up with new federal regulations. Hebert requested roll-call vote. Yes: Joos, Osgood, Rowell, Joncas, Maloomian, Hebert, Appleby, Ruel, Kincaid, Parnagian, and Pray. No: Clark and Winkley. Motion carried.

Item .72 — auto travel, including operating costs. Moved by Hebert, seconded by Joos, this item be cut 10%. Motion carried.

Item .73 — Administrators expense account. Moved by Hebert, seconded by Joos, this item be cut 10%. Motion carried.

Item .74 — Other travel. Moved by Rowell, seconded by Hebert, that this item be cut 10%. Motion carried.

Item .98 — Reserach and study for new addition. Moved by Winkley, seconded by Kincaid, this item be deleted. Roll call requested by Hebert. Yes: Joos, Osgood, Rowell, Joncas, Maloomian, Winkley, Kincaid, Parnagian, and Pray. No: Clark, Hebert, Appleby, Ruel.

Item .39 — supplies and advertising. Moved by Pray, seconded by Osgood, that this item be cut 10%. Motion carried.

Motion by Joos, seconded by Kincaid, that committee go back to items .01, .02, .03, and .10 (salaries) and refigure on an across-the-board raise based on total salary for all county employees. Motion lost.

Motion by Ruel, seconded by Hebert, that the Administration budget (5100) be accepted as amended — new total $84,345.00. Motion carried.

Plant Operation — 5150:

Item .01 — salaries. Explained by Mr. Frigon that there were four maintenance involved. Five per cent increase, plus $4 meal allowance.

Item .29 — inspection fees for elevators and boilers, etc. Moved by Hebert, seconded by Rowell, that this item be cut 10%. Yes: Joos, Rowell, Joncas, Maloomian, Hebert, Appleby, Ruel, Winkley, and Parnagian. No: Osgood, Clark, Kincaid, and Pray. Motion carried.

Item .39 — supplies. Moved by Hebert, seconded by Joos, that 10% be cut from this item. Motion carried.

Item .63 - fuel. Moved by Winkley, seconded by Rowell, that this item be cut $5,000. Motion carried.

Item .80 — building repairs. Moved by Hebert, seconded by Winkley, that this item be cut by 10%. Motion carried.

Item .81 — repairs to boiler. Moved by Joos, seconded by Hebert, that this item be cut by 10%. Yes: 10. No: 3.

Moved by Winkley, seconded by Joncas, that the Plant Operation Budget (5150) be accepted as amended . . . new total $146,293. Motion carried.

Dietary — 5130:

Item .01 — salaries. Explained by Mr. Frigon that it had been necessary to hire one more aide in dietary kitchen; that one resident worker had had to be replaced; ICF regulations required more hours by a dietary consultant; there had been a pickup on one manpower trainee; increase of 1 part-time worker (from 7 to 8).

Item .50 — food purchases. Motion by Hebert, seconded by Winkley, that this item be cut by 10%. Commissioner Courteau pointed out that county was no longer receiving Surplus Food. Yes: 9 No: 4 Motion carried.

Moved by Joncas, seconded by Appleby, that the Dietary budget (5130) be accepted as amended — new total $289,760.00. Motion carried

Physicians and Pharmacy — 5180:

Item .01 — salaries of physicians. Discussion on amount. Moved by Kincaid, seconded by Rowell, that this item be accepted. Motion carried. Osgood opposed.

Item .02 — salary of pharmacist. Discussion. Pharmacist there 2 days per week and on call. All medication for home and jail provided. State can be billed for wholesale price of drugs, plus 30%. Buy direct from factory at less than wholesale price.

Items .10 & .14 — social security and workmen's compensation. Commissioners will look into putting .01 and .02 employees on contract to eliminate S.S. and comp. payments.

Item .39 — supplies. Moved by Hebert, seconded by Joos, that this item be cut by 10%. Motion carried.

Item .50 — drugs purchased to be dispensed by pharmacy. Motion by Hebert, seconded by Joos, that 10% be cut from this item. Discussion. Pointed out that this was a wash item. County received money back from state plus 30%. This cut would not reduce appropriation as revenue would be reduced by a like amount plus 30%. Roll call requested by Hebert. Yes: Joos, Rowell, Joncas, Maloomian, Hebert, Appleby, Winkley. No: Osgood, Clark, Kincaid, Parnagian, Pray. Motion carried.

This section not completed on 2/23/75
due to question on items .04 & .05.

March 3, 1975 — Nursing — 5140 — continued

Item .04 — salaries. ICF rules and regulations require more time. More time required to be spent on prisoners. Motion by Osgood, seconded by Kincaid, that this item be reduced to $100,000. Motion carried.

Item .05 — salaries. Motion by Joos, seconded by Hebert, that $10,000 be cut from this item. Pointed out that no increase in help although work load continues to increase due to age increase. Motion carried.

Motion by Kincaid, seconded by Joos, that the Nursing budget (5140) be accepted as amended — new total $642,296.00. Motion carried.

Laboratory — 5182:

Item .29 — fees paid to outside help, pathologists, laboratory technicians, etc. Motion by Hebert, seconded by Winkley, that $250 be deleted from this account — new total $250. Yes: 8 No: 4 Motion passed.

X-Ray — 5184:

Item .29 — X-Ray services. Motion by Winkley, seconded by Hebert, that $200 be deleted from this item — new total $50. Motion carried.

Motion made by Clark, seconded by Winkley, to recess until 9:30 a.m., Saturday, March 1, 1975. Question as to whether committee would be entitled to another day's pay if motion were to recess, by Rowell. Winkley withdrew second. Clark withdrew motion. Motion by Winkley, seconded by Rowell, that meeting adjourn until 9:30 a.m., Saturday, March 1, 1975. Carried. Meeting adjourned at 7:00.

Respectfully submitted,
Shirley Clark
Clerk

Executive Committee Budget Meeting (2)
March 1, 1975, 9:30 a.m.
Strafford County Justice & Administration Building

The meeting was called to order at 10:00 a.m. by Chairman Bouchard. Present were: Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Bouchard, Appleby, Ruel, Winkley, Kincaid, O'Connor, Pray and Commissioner Courteau.

Physical Therapy — 5191:

Item 01 — Salary: No physical therapist for three months last year and new one had to be hired at a higher salary was reason for apparent cost above 5% increase.

Item 02 — Salary, Aides: Three federal dollars for every county dollar available. Motion by Clark, seconded by Ruel to accept item. Motion carried.

Item 39 — Exercisers, Looms, Walkers, other aids and Appliances: Moved by Appleby, seconded by Rowell that $500. be deleted from this item. Motion carried. Clark voted against.

Motion by Winkley, seconded by Rowell that the Physical Therapy budget (5191) be accepted as amended — new total $21,683.00. Motion carried.

Social Services & Recreation — 5195:

Item 01 — Salary of Director: $2,760. out of federal funds — program necessary to receive medicare/medicaid funds.

Items 02 & 03 — Salaries: Discussion. Decided program does much good for its cost.

Item 79 — Seed Money: Will bring $22,500. in federal funds for program.

Motion by Winkley, seconded by Rowell that the Social Services and Recreation budget (5195) be accepted as submitted. Motion carried.

Other Special Services — 5196:

Item 01 — Salary of Barber: No equivalent service for women. Must pay for own services.

Item 29 — Purchased Services: Motion by Joos, seconded by Winkley that this item be cut by 10%. Motion carried.

Item 35: Motion pictures twice a week.

Item 49: Personal items for County supported patients.

Motion by Winkley, seconded by Rowell, that the budget for Other Special Services be accepted as amended. New total $8,545.00. Motion carried.

Ministerial Services — 5194:
Motion by Ruel, seconded by Joos, that this item be accepted as presented. Motion carried.

Groundkeeping and Landscaping — 5198: Misnomer, actually not only keeps grounds but services and repairs equipment, including generators, maintenance of trucks, tractors, cars, sheriff's cars.

Item 01 — Salary: 5% increase plus $4. meal allowance.

Item 61 — Electricity: Shop in separate building, welding equipment, etc.

Item 97 — New Equipment: One large gasoline storage tank. Buy gasoline at bulk rate. All County vehicles, including sheriff's cars use. Tax free. Motion by Kincaid, seconded by Winkley, that the budget for Groundkeeping and Landscaping (5198) be accepted as submitted. Motion carried.

Jail Expenses — 6100:
Item 02 — Salaries of Guards: There are 14 guards, either 4 or 5 on duty at one time. There are 37 inmates about equally divided between jail and house of correction. Two guards now paid under Title VI funds — amount of $10,000 (See revenue — jail).

Item 23 — Guidance Counselor: Misnomer, actually moving pictures — carryover from former program.

Item 25 — Physicians and Medical Services: Explained that as long as prisoners are in jail, the County is responsible for medical care, glasses, tooth repair, etc. Motion by Rowell, seconded by Joos, that this item be cut by $1,000. Motion carried.

Item 29 — Outside Board and Care: Women boarded out. Cost gone from $15. to $20. per day.

Item 39 — Supplies: Cigarettes, shaving cream, and other personal supplies. Sold to prisoners. Shows up on revenue for jail. Motion by Winkley, seconded by Rowell, that this item be cut by $1,000. Yes: 6. No: 5. Motion carried.

Item 52 — Clothing, Inmates: Clothing to be worn in jail.

Item 57 — Clothing, Guards: Discussion on whether County should buy guards' uniforms when nurses were obliged to buy own. Pointed out that sheriff's uniforms were also furnished by County. Motion by Winkley, seconded by Joncas, to delete this item. Motion amended by Joncas, seconded by Appleby, to read that the initial uniform should be bought by County, subsequent uniforms to be bought by individual. Amendment lost. Main motion lost.

Item 80 — Building Repairs: Motion by Rowell, seconded by Winkley, that this item be cut by 10%. Yes: 3. No: 9. Motion lost.

Item 81 — Equipment Repairs: Repairs included under this item to be found out by Commissioner Courteau.

This section not completed March 1, 1975

March 2, 1975

Item 81 will be new wiring and repairs on top tier. Motion by Rowell, seconded by Joos, that the Jail budget be accepted as amended — New Total $186,249,000. Motion carried.

County Attorney — 121 & 122:

Discussion on social security increases. Half of criminal investigator's salary charged to County Attorney's department. Other half to Sheriff's department. Motion by O'Connor, seconded by Ruel, that this budget be accepted as submitted. Motion passed.

Motion to adjourn until Sunday — 10:00 a.m., March 2, 1975 by Kincaid, seconded by Ruel. Motion carried. Meeting adjourned at 1:30 p.m.

Executive Committee Budget Meeting (3)
March 2, 1975, 10:00 a.m.
Strafford County Justice & Administration Building

Meeting called to order at 10:00 a.m. by Chairman Bouchard. Present were: Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Ruel, Winkley, Kincaid, O'Connor, Parnagian, Pray.

Sheriff's Department -- 4040: Some items now included used to be in the Administration (4100) account. Blue Cross/ Blue Shield, social security, retirement, etc. Discussion of salary of $13,000. — noted it was not a 5% increase. Motion by Clark, seconded by O'Connor that the recommended salary of $13,000. be accepted. Sheriff Knight wished to state for the record that he wasn't there to argue about his salary. He liked the job. But Sheriff and Criminal Investigator have to be available 7 days per week, around the clock. Motion to amend original motion made by Hebert, seconded by Joos, reading that the Sheriff's salary be set at $12,000. Roll call requested by Kincaid. Yes: Joos, Osgood, Joncas, Maloomian, Hebert and Winkley. No: Clark, Appleby, Kincaid, O'Connor, Parnagian. Mr. Pray didn't vote under conflict of interest. 6 voting **yes**, 5 voting **no.** Chairman votes to create tie and defeat motion. Right of Chairman to vote challenged by Hebert. Discussion. Chair ruled that under proper parliamentary procedure he had this right. Ruling not challenged. Parnagian's right to vote challenged by Hebert. Parnagian stated he is a bailiff, a court employee, not in sheriff's department. Roll call on original motion requested by Hebert. Yes: Clark, Joncas, Appleby, O'Connor, Parnagian. No: Joos, Osgood, Maloomian, Hebert, Winkley, Chairman voted to create tie. Motion lost. Motion by Joos, seconded by Hebert, that salary of sheriff be $12,500. Clerk requested roll call for record clarity. Yes: Joos, Clark, Joncas, Maloomian, Hebert, Appleby, Winkley, Kincaid, O'Connor, Parnagian. No: Osgood. Motion carried.

Item 02 — Salary of Investigator: Set by Sheriff — was $10,500. last year.

Item 04 — Salary, Secretary: Not true job description. Actually individual fills in at dispatch center, does paper work -- more an administrative assistant. Motion by Hebert,

seconded by Joos, that salary be $7,000. Motion carried.

Item 29 -- Fees, Services: Motion by Hebert, seconded by Winkley, that this item be cut by 10%. Discussion. Apportioned cost of copying machine, $630. plus service contracts for typewriters, $170., added up to amount requested. Motion withdrawn.

Item 36 — Office Supplies: Motion by Hebert, seconded by Winkley, that this item be cut by 10%. Roll call requested by Hebert. Last year amount spent for this was $894. Yes: Hebert, Appleby, Winkley. No: Joos, Osgood, Clark, Joncas, Maloomian, Kincaid, O'Connor, Parnagian, Pray. Clerk requested that the Delegation show a little consideration for the work involved in keeping records and refrain from calling for roll calls on insignificant matters as a harassment procedure. Mr. Hebert requested that it be recorded that he is not making a mockery of the process but making an honest effort to cut the budget.

Item 37 — Dues, Licenses, Subscriptions: Last year paid for out of Deputies fees — on salary this would be a County expense.

Item 45 — Salaries, Deputies: Discussion of alternative plans. i.e. putting three full-time deputies on salary versus leaving them on fee system. Commissioner Dumont explained that the first year cost will be about $8,000. more than if the deputies remained on the fee system because of the cost of cars. From then on, it would be an estimated $3,000. to $4,000. dollars per year less. Salary would go into effect July 1, 1975. Moved by Parnagian, seconded by O'Connor that the County adopt the salary system. Motion by Hebert, seconded by Osgood that motion be amended to state fee system would be continued. Chair ruled this a substitute motion, not an amendment; vote would have to be taken on original motion first. Yes: 9, No: 3. 2 abstaining as being out when discussion was taking place. Motion carried. Under salary system there would be three full-time trained deputies, no overtime. Each would receive $9,500. Special deputies would still be needed and these would still have to be at a per diem as the statute required. Motion by Hebert, seconded by Joos, that $500. be taken from each salary for a total of $1,500. Pointed out that these individuals are not getting $10,000 - $11,000. under the fee system. Yes: 3. No: 8. Motion lost.

Item 68 — Telephone: Increase in number of telephones and larger space in new building made more phones necessary. There is one incoming Watts line for dispatchers. Motion by Hebert, seconded by Osgood, this item be cut by 10%. Motion carried.

Item 71 — Out of State Travel: Extraditions. Last year cost $1,200. for 3 major.

Item 72 — Auto Expense: Commissioners recommended this be cut to $5,200. since salary system decided upon.

Item 73 — Auto Repairs: Commissioners recommended this be cut to $1,500. Same Reason.

Item 97 — Uniforms: Moved by Joos, seconded by Kincaid that this item be deleted. Motion carried.

Item 97 — Typewriters. Moved by Hebert, seconded by Joos, that this be deleted and paid for out of bond proceeds. Motion carried.

Dispatch — 4141:

Item 05 — Salaries: Had 3 full-time dispatchers, picked up one more paid formerly from federal funds on March 1, 1975. This item not the big increase it seems. Didn't move into building until December so appropriation for this item wasn't used. About $14,500. of this is federal funds.

Item 82 — Repairs: Mobile units (radios) are now a year old. Can expect repairs. Motion by Hebert, seconded by Kincaid, that this item be cut by 10%. Yes: 1. No: 12. Motion lost.

Account 4142 — Deleted from budget. Wrong Place.

Account 4143: Crime Commission Grant from last year. Bills not in until after 1974 fiscal year ended. This grant money for a specific purpose — can't be deducted.

Other Grant Match: Set aside for County match of any Crime Commission money which may be available. County would have to pay 5% of total cost of item or program.

Motion by O'Connor, seconded by Appleby, that the committee reconsider its action by which it cut $500. from Item 04. Motion carried. Motion by O'Connor, seconded by Parnagian that $500. be restored to Item 04. Motion carried.

Motion by Rowell, seconded by Winkley, that dispatchers' salary be reconsidered. Yes: 9. No: 4. Motion carried. Motion by Winkley, seconded by Hebert, that 1 dispatcher be placed on $7,300. salary and 3 on $7,000. salary. Motion amended by O'Connor, seconded by Hebert, that the total appropriation for dispatch salaries be $32,900. Motion carried.

Motion by O'Connor, seconded by Kincaid, that account numbers 4040, 4141, 4143 be accepted as amended. New total $121,123.63. Motion carried.

County Administration — 4100:

Item 00 — Commissioners' Salaries: Request for $15,500. to be apportioned $5,000., $5,000. and $5,500. to Chairman. Present salary about $2,900. each. Motion by Hebert, seconded by Winkley, that the Commissioners receive $3,500., $3,500., and $3,800. Motion by O'Connor, seconded by Kincaid, that motion be amended to total amount of $12,500. Commissioners to apportion as they see fit. Roll call requested by Hebert. Yes: Joos, Osgood, Joncas, Appleby, Ruel, Kincaid, O'Connor, Parnagian, Pray, Clark. No: Rowell, Maloomian, Hebert, Winkley. Motion carried.

Item 01 — Auditors: Court appointed auditors — $75. every time.

Item 02 — Salary of treasurer: Now being paid $750. New uniform County accounting act requires more time. Moved by Hebert, seconded by Winkley, that salary be $800. Motion carried.

Item 39 — Advertising: Motion by Hebert, seconded by Winkley, that $100. be deleted from this item. Motion carried.

Item 97 — Typewriters: Motion by Hebert, seconded by Osgood, that this item be deleted — purchase to be made from bond proceeds. Motion carried.

Motion by Parnagian, seconded by Rowell, that the Administration Account (4100) be accepted as amended. New total $61,323.41. Motion carried.

Motion by Kincaid, seconded by O'Connor, that the meeting adjourn until Monday, March 3, 1975, at 9:30 a.m. Motion carried. Adjourned at 5:15 p.m.

Executive Committee Budget Meeting (4)
March 3, 1975, 9:30 a.m.
Strafford County Justice & Administration Building

Meeting called to order at 9:30 a.m. by Chairman Bouchard. Present were: Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Winkley, Kincaid, O'Connor, Parnagian, Pray. Commissioners Dumont, Courteau, and Flanagan.

Nursing home budget finalized — see other section under Nursing.

Welfare — 4190:

Item .58 — Board & Care of Children. Increase in statuatory rate $60 - $70. Spaulding Youth Center $185/month, St. Charles $95 - $210, Catholic Charities $95 - $210. State will pay $115 in some cases and county has to pick up $95. Last December's bill was $4,013, but some winter clothing was included. Motion by Hebert, seconded by Joncas, (for discussion), that this item be cut 10%. Hebert voting Yes; rest No. Motion lost.

Motion by Pray, seconded by O'Connor, that the Welfare budget be accepted as presented. Motion carried.

Medical Referee — 4150:

Motion by Pray, seconded by O'Connor, that the Medical Referee's budget be approved as presented. Motion carried.

Court House Maintenance — 4160: Pray in chair.

Item .04 — salaries. One man at $9,880.; four men at $7,280. No raise included.

Item .29 — other fees and outside services — snow plowing, etc. Motion by Hebert, seconded by Winkley, that this item be cut by 10%. Motion carried.

Item .39 — supplies. Motion by Hebert, seconded by Winkley, that this item be cut by 10%. Estimate for this was $5,000. Commissioners cut $1,000 off estimate. Roll call request by Hebert. Yes: Joos, Osgood, Rowell, Joncas,

Maloomian, Hebert, Winkley. No: Clark, Bouchard, Appleby, Kincaid, O'Connor, Parnagian. Vote 7 to 6 to carry. Chairman voted to create tie. Motion lost.

Hebert requested opinion from County Attorney on whether Chairman could create tie and defeat motion. (Request to County Attorney drafted.)

Item .61 — electricity — cost questioned. Electric bill for past two months running $6,000/month. Air Conditioning will use more electricity than heating. (This item left to obtain expert opinion from Public Service.)

Item .97 — new equipment. Riding mower with snow blower. Moved by Hebert, seconded by Winkley, that this item be cut by 10%. Motion carried.

Motion by O'Connor, seconded by Kincaid, that the Court House Maintenance budget be accepted as amended. Motion carried.

Reigster of Deeds — 4120:

Item .04 — salaries. 1 assistant $6,760, ½ Data processer $5,265, 1 Clerk $7,020. Girls in office brought up to what others are getting. Commissioners recommended that $520 be removed from this item — this amount moved by Pray, seconded by Parnagian.

Item .29 — outside services. This item includes service contracts on 4 IBM typewriters, other equipment, binding fees for 25 documents (100 have to be done in all), 10 slip covers for documents. Explained that this is a continuing expense. Motion by Appleby, seconded by Joos, that 10 volumes be bound — deduct $675 from this item. Motion carried.

Item .35 — photocopying. Based on latest costs. Moved by Hebert, seconded by Winkley, that this item be cut by 10%. Motion carried.

Item .82 — equipment repairs. Moved by Hebert, seconded by Joos, that this item be cut 10%. Motion carried.

Item .97 — new equipment. Moved by Hebert, seconded by Osgood, that this item be $5,700. Motion carried.

Motion by Parnagian, seconded by Kincaid, that the budget for the Register of Deeds (4120) be accepted as

amended. New total $53,517.30. Motion carried.

Register of Probate — 4130: Motion by Clark, seconded by Bouchard, that the Register of Probate (4130) be accepted as presented. Motion carried.

Judge of Probate — 4130A: Motion by Bouchard, seconded by Clark, that the Judge of Probate budget be accepted as presented. Motion carried.

Communications & Technical Assistance — 8888: Crime Commission Funds — $1,575. Deleted from Sheriff's budget and placed here. Motion by Bouchard, seconded by Clark. Motion carried.

Superior Court — 4180: Moved by Bouchard, seconded by Parnagian, that Superior Court budget be accepted as presented. Motion carried.

Convention Expense — 9370: Moved by Hebert, seconded by Joos, that the delegation be paid $5 per meeting for all meetings of less than one hour, and $9 per meeting for those over one hour. Motion amended by Clark, seconded by Maloomian, that the delegation be paid $3/meeting as it always had been until 1973. Yes: Clark No: rest. Original motion defeated on roll call called by Hebert 6 No, 3 Yes. Yes: Joos, Osgood, Hebert. No: Clark, Maloomian, Bouchard, Appleby, Kincaid, Parnagian.

Motion to adjourn by Kincaid, seconded by Appleby, at 4:10 p.m.

Respectfully submitted,
Shirley M. Clark
Clerk

Strafford County Justice & Administration Building
Public Hearing, March 3, 1975, 7:40 p.m.

Meeting called to order by Chairman Bouchard at 7:30. Clark called roll. Present were: Joos, Canney, Osgood, Rowell, Clark, Sackett, Maloomian, Habel, Hebert, Bouchard, Appleby, Tibbetts, Grassie, Thompson, Ruel, Winkley, Desmarais, Dunlap, Preston, Tripp, Robillard, Woods, Bernard, Donnelly, Kincaid, O'Connor, Parnagian, Torrey, Lessard, Kimball, and Pray.

#9350 — Strafford Guidance Center

Richard Davis — Durham — Pres. Bd. of Directors of Center. Program being expanded. Additional outpatient services, inpatient services, others. State support 0% to 85%, $300,000 - $400,000 next year — State money only for salaries. Local share $100,000 — State $400,000 — $72,000 asked for from County. About $1/head which is about sum statewide.

Morrissette — Councilman, Dover. Opposed. Center does much good but shouldn't raise taxes at this time.

Herman Moore — Dover — Opposed. Questioned cost.

John Guy — Dover, Ch. Finance Committee Guidance Center. In favor.

#9360 — Homemaker Home Health Aide Service

Sister Timothy — Dover. Speaking for American Assoc. of Retired Persons — voted in favor.

Herman Moore — Dover — opposed — What is it?

John King — Dover. In support — alternative to expensive hospitalization.

Beatrice Bamford — Durham. Gave brief background. Provides needed services to people who need help but not hospitalization.

Morrissette — Dover. Against. Good program, but costs money. We can't afford. Representing himself, not City of Dover.

Patrick Eisenhart — Executive Director Homemaker Services. Brief description of program.

Avis Goodwin — Dover, Social worker Wentworth Douglass Hospital — wishes to emphasize that hospital crowded — have to put people in corridor. Program relieves problem.

Bill Dixon — why not start at beginning.

Donald Sabin — Dover. In favor. Has worked with elderly since 1968 — retired then. $17,420 small investment for large return in service.

Cecile Gagne — appeared in favor.

Nancy Bickwell — Durham — dealing with human lives. People don't know what they would do without this service.

George Blaisdell — Rochester — opposed to any spending at County level. Runs boarding home in Rochester.

Donna McAdam — Dover — Money to place children in foster home much more — frequently this service would be enough.

Lorraine Morang — Madbury. Asked do people pay. Answer — pay on sliding scale — no one refused.

#9361 — Pre-Natal & Family Planning Clinic

Jeffrey Bradshaw — Dover. Executive Director. $2,500 for family planning services 9 - 1 match favor federal. Been in existence 5 years in Dover, 1 year in Rochester. Doesn't include abortions. Patients do not pay — meet poverty level guidelines. Pay $1,100 per month at Wentworth-Douglass. Provides for child care for 1st year of life.

JoAnne Baron — Dover. In favor.

#9362 — Fire Training Center

Herman Moore — Dover. Why in budget?

#9361 — Pre-Natal & Family Planning Clinic

Dr. Cusack — Dover. No money appropriated will be used by Maine residents. Pioneering program — only community in position to take advantage in 1974 was Strafford. $150,000 life term to take care of patient at Laconia State School.

#4100 — Administration Expense

(Cuts explained by Chairman Dumont.)

Morissette — Dover. Opposed to Commissioners' raises. What is accrued payroll expense? 1973 left-over bills not paid.

#4110 — County Attorney — Why has budget tripled? $4,000 paid for out of County Account before. $14,000 in Crime Commission funds. No new programs.

#4120 — Register of Deeds — Moore — Why big increase?

Ch. Dumont: Blue Cross/Blue Shield, Social Security — were carried under Administration costs.

Morrissette — Dover. Can ½ person be gotten rid of?

Ch. Dumont: No. Need for work involved in moving.

#4140 — Sheriff's Department

Question on what Sheriff's salary is. Ch. Dumont: Register of Deeds has been getting same amount. Sheriff works long hours — on call 24 hours. Deputies will be on salary. County will receive fees.

#4141 — Dispatch Center

Costs to town so voting based on $1/capita. About ½ borne by County. Sheriff's use. Other towns connected fund other ½.

Vic de Schuytner — Dover. Why increase in Dispatch budget? Explained by Mrs. Cook.

#4160 — Court House Maintenance

Morrissette — Dover. Asked how system works — how does system balance?

Ch. Dumont said building not balanced. Engineer has replaced $6,000 in equipment.

Lawrence O'Connor — Durham. Noted additional cost of new building being over $100,000.00.

#4190 — Welfare

Question as to county expenses for Riverside Rest Home. Answer: New budget system required county supported patients to be listed here.

#5100 — Riverside Rest Home

Senator Robert Fennelly — Dover. Question as to why increase in cost.

Comm. Dumont explained costs and cuts by Executive Committee.

Marianna Hatch — Durham. Deleting study false economy.

James Guyett — represents employees at Home. Pay raise not equal to inflation — 5% instead of 12%. Minimum wage should be $2.80/hour . . . then 5% increase.

Virginia Snively — Durham. If home condemned, what plans are being made?

Comm. Dumont: County can't afford new building.

Owen Durgin — Durham. Study needed — cheaper than making mistakes in another building. County being penny-wise and pound-foolish.

Sherman Reed — Rochester. Sheriff's department decision should be subjected to planning. Representatives should pass some tax on State level — stop passing off onto local.

Nehring — New Durham. Strafford County Extension Council. Large increase due to ruling by GSA that rent has to be paid. Increase actually 5.66%.

Morrissette — Dover. Cut so much as can within reason.

Motion to adjourn at 11:20 p.m. — Motion by Parnagian, seconded by Hebert. Motion carried.

Respectfully submitted,
Shirley M. Clark
Clerk

Strafford County Justice & Administration Building
10:00 a.m., March 21, 1975
Executive Committee Meeting on Budget

Meeting called to order at 10:15 a.m. by Chairman Bouchard. Present were: Commissioners Dumont, Courteau, and Flanagan and committee members Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Ruel, Winkley, Kincaid, O'Connor, Parnagian, and Pray.

Discussion over whether or not clerk and vice-chairman had right to vote. Pointed out that executive committee had never even elected its officers. Motion by Parnagian, seconded by Winkley that Chairman, Vice-Chairman, and Clerk of Convention be elected as Chairman, Vice-Chairman, and Clerk. Mr. Hebert said he wanted to hear the County Attorney's opinion on whether or not they could vote.

County Attorney Krans indicated that the statutes did not specify. Whatever had been done before would probably determine. If members had been chosen as representatives from their area then they could certainly vote.

Mr. Pray suggested that the budget could be reduced for this particular year by not putting deputy sheriffs on salary and buying cars. Commissioner Dumont pointed out that the most increase the county would have would be $8,000 the first year. After that, the county would make money on fees. All other counties had their deputy sheriffs on salary. If the legislature raised the fees, as is being proposed, the County would benefit even more. Moved by Hebert, seconded by Winkley, that the sheriffs be kept on the fee system. Yes: Joos, Osgood, Rowell, Joncas, Maloomian, Hebert, Appleby, Ruel, Winkley, Kincaid, Pray. No: Clark, O'Connor. Motion carried.

Motion by Winkley seconded by Hebert, amended by Joos and O'Connor that all raises, except for those to employees whose hourly wage was proposed to be raised from $2.10 to $2.50/hour, be limited to $200/year for all full-time employees. Yes: 10. No: Clark and O'Connor. Motion carried.

Motion by Rowell, seconded by Winkley, that a subcommittee on salaries be set up to determine who is eligible

and who is not eligible to receive $200/year and to report to the delegation their decision. Yes: 10. No: 3. Motion carried. Sub-committee members Rowell, Joos and Osgood.

Resolution offered by O'Connor setting up a study committee to investigate the needs of the elderly in Strafford County (resolution attached) and to report by June 15, 1975. Motion by Clark, seconded by Appleby, that the resolution be adopted. Motion carried.

Chairman Bouchard suggested that since the committee had left the Strafford County Guidance Center, the Strafford County Homemakers, the Strafford County Pre-Natal, and the Fire Training Center program until they could hear testimony at the public hearing, the committee should now make some recommendation for the appropriations for these projects.

Motion by Clark, seconded by Appleby that the requested $72,000 be recommended by the committee for the Strafford County Guidance Center. Hebert, seconded by Kincaid, moved to amend the motion to $41,500 as appropriated last year. Discussion on what program did. Roll call requested by Clark. Yes: Osgood, Joncas, Hebert, Kincaid, Parnagian. No: Joos, Clark, Maloomian, Appleby, Ruel, Winkley. Vote 5 yes, 6 no. Amendment lost. Moved by Hebert, seconded by Osgood that motion be amended to make sum $50,000. Roll call requested by Clark. Yes: Osgood, Joncas, Maloomian, Hebert, Kincaid, Parnagian. No: Joos, Clark, Appleby, Ruel, Winkley. Vote to amend 6 to 5. Chairman Bouchard voted to create tie. Amendment lost. Motion by Kincaid, seconded by Osgood, that motion be amended to make sum $60,000. Roll call requested by Clark. Yes: Joos, Osgood, Joncas, Maloomian, Ruel, Winkley, Kincaid, Parnagian. No: Clark, Hebert, Appleby. Motion carried as amended.

Motion by Osgood, seconded by Kincaid, that the committee recommend $17,420 as requested for the Strafford County Homemakers program. Moved by Hebert that motion be amended to make sum $10,000. No second. Moved by Kincaid, seconded by Hebert, that motion be amended to make sum $15,000. Yes: 9. No: Clark and Appleby. Motion carried as amended.

Moved by Hebert, seconded by Joncas that the committee recommend the requested figure of $2,550 be reduced to $1,500 for Strafford County Pre-Natal. Moved by Maloomian, seconded by Kincaid that the motion be amended to delete the request. Yes: 6. No: 3. Motion to delete carried.

Moved by Kincaid, seconded by Joncas, that the requested sum of $1,000 for the Fire Training Center be recommended. Motion to amend by Hebert, seconded by Osgood, that $500 be recommended. Motion carried.

Motion to adjourn until April 7, 1975 made by Joncas, seconded by Kincaid when committee will act on recommendations made by salary sub-committee. Meeting adjourned at 2:55 p.m.

Respectfully submitted,
Shirley Clark
Clerk

Resolution

WHEREAS, there is a need to survey and assess the needs and services available to the elderly in Strafford County and,

WHEREAS, the elderly have experienced the effects of inflation and recession worse than any other group of people and,

WHEREAS, federal regulations currently being implemented mandate sweeping changes in the delivery systems for the elderly;

THEREFORE BE IT RESOLVED by the Executive Committee of the Strafford County delegation to the New Hampshire General Court that:

There is hereby established a committee to be known as the Citizens Committee to Study the Needs of the Elderly.

Said Committee is directed to study the needs and available resources and to make specific recommendations in the areas of nutrition, housing, health care, transportation and recreation services for the elderly,

Said committee shall be composed of nineteen members consisting of one member of the Board of County Commissioners appointed by the Chairman of the Board, two members of the county delegation appointed by the Chairman of the Delegation, three persons who are members of a city council or town board of selectmen in Strafford County, the Director of Adult Services of the Dover District office of the State Division of Welfare, or her designee, the Executive Director of the Strafford County Homemaker/Home Health Aide program or his designee, the administrator of the Riverside Rest Home, the administrator of one private nursing home located in Strafford County, one member who is employed by a hospital located in Strafford County, one member who is a board member or employee of the Visiting Nurses Association, one person who is a resident of Strafford County employed at the New England Gerontology Center, and six members of the public at large, three of whom shall be fifty-five years of age or older. Unless otherwise designated by this resolution the members of the committee shall be appointed by the Chairman of the Legislative Delegation after consultation with the Chairman of the Board of Commissioners, from nominations or requests to serve submitted by any citizen of Strafford County.

Said committee shall solicit the aid of any agency, public or private in the completion of its task. It shall choose a chairman, vice-chairman and clerk from among its own membership at its organizational meeting and shall be responsible for its own internal operating structure and rules.

The committee shall make a final report to the Chairman of the Delegation by June 15, 1975.

Executive Committee Meeting
April 7, 1975, 2:00 p.m.

Purpose: To hear report of subcommittee on wages — report to cover which employees were eligible for a $200 across the board increase. Excluded from this increase were to be those employees who were raised from $2.10 per hour to $2.50 per hour and all part-time employees.

Present were: Commissioners Dumont, Courteau and Flanagan; Committee members Joos, Osgood, Rowell, Clark, Joncas, Maloomian, Hebert, Bouchard, Appleby, Ruel, Kincaid, Parnagian, Pray. There being a quorum present Chairman Bouchard called the meeting to order at 2:15.

Chairman recognized Mr. Guyette, representing the employees at Riverside Rest Home who presented a breakdown on salaries. Remarked that those opposed at public hearing to county employees getting a raise had then supported a 8½% increase for Dover city employees. Requested Committee to bring up the wages of county employees to a decent wage level. Consider the going wage in area and make corresponding. Asked for a minimum of $10 per week.

Chairman asked for the sub-committee report. Mr. Osgood reported for the sub-committee and said those who met the criteria set forth in the motion setting up the sub-committee would entail the following:

Administration: 4100 — Commissioners, Auditors, and Treasurer a total of $15,227.87 — what they received in 1974. Commissioner Dumont pointed out that delegation had previously only recommended $13,900. There was $6,000 in this line item last year for a special audit. Discussion ensued.

Item .04 — $15,599
.06 — $18,330

Register of Deeds: 4120 — $26,763

Sheriff's Department: 4140
Item 00 — $11,331.08
.02 — same as budget (grant)
.04 — $6,630.41

Sheriff's Department: 4140 (cont.)
Dispatchers: 4141
Item .05 — $18,122.73

Court House Maintenance: 4160.04 — same as recommended by Commissioners.

Welfare Department: 4190
Item .00 — $12,248.84
.04 — $13,695.28

Administration: Riverside: 5100
Item .00 — $13,700
.02 — $9,798
.03 — $38,105

Plant Operations: 5150
.01 — $35,058

Dietary: 5130
Item .01 — $103,670

Laundry & Linen: 5160
Item .01 — $44,909
.02 — $12,900

Housekeeping: 5170
Item .01 — $71,890

Nursing: 5140
Item .01 — $10,700
.02 — $9,296
.03 — $81,546
.04 — $85,622
.05 — $342,346

Physicians & Pharmacy: 5180
Item .01 — $8,945
.02 — $6,330

Physical Therapy: 5191
Item .01 — $8,548
.02 — same as Commissioners' recommendation

Social Services & Recreation: 5195
Item .01 — $8,771
.02 — $4,070
.03 — same as Commissioners' recommendation

Other Special Services: 5196
Item .01 — $3,680

Groundkeeping & Landscaping: 5198
Item .01 — $8,930

Jail Expenses: 6100
Item .01 — $10,080
.02 — $95,576

Motion by Hebert, seconded by Parnagian, that 4140.06 item be $19,789. Motion carried.

Motion by Hebert, seconded by Joncas, that the Commissioners' salary be $3,000 with $500 extra for the Chairman. Motion carried. Yes: 8 No: 4

Motion by Hebert, seconded by Parnagian that item 4100.02 be left at $900 as recommended previously.

Discussion on what should be done with rest of salaries. Chairman Dumont said he could make available all calculations for salaries for discussion.

Motion by Clark, seconded by Joncas, that meeting be adjourned to Monday, April 14, 1975 at 10:00. Motion carried.

Meeting adjourned at 4:00.

Respectfully submitted,
Shirley Clark
Clerk

Executive Committee Meeting
(Wage Report cont.)
April 14, 1975

Meeting called to order by Chairman Bouchard at 10:00. Present were: Rowell, Maloomian, Joos, Ruel, Winkley, Parnagian, Kincaid, Joncas, Appleby, Hebert, Bouchard, Osgood. A quorum present.

Riverside Rest Home: Account 5100

Motion by Ruel, seconded by Pray, that the Commissioners' proposal of $1,136,256 be appropriated for the total Administration budget. Motion to amend by Hebert, seconded by Osgood, to be $1,125,475. Amendment carried.

Discussion on wages.

Motion by Pray, seconded by Kincaid, to accept Commissioners' Budget with the amount for the Riverside Rest Home and present it to the whole delegation for their decision -- the amended budget of the executive committee and the commissioners' budget to be printed together for consideration. Motion carried.

Adjourned 12:05

Respectfully submitted,
James Appleby
Acting Clerk

Strafford County Convention Meeting
May 5, 1975, 7:30 p.m.

Purpose: To adopt a 1975 budget.

Meeting called to order by Chairman Bouchard at 7:45.

Present were Commissioners Dumont, Courteau and Flanagan; delegation members Joos, Canney, Osgood, Parshley, Rowell, Clark, Dudley, Horrigan, Sackett, Habel, Dumais, Hebert, Bouchard, Appleby, Tibbetts, Grassie, Thompson, Ruel, Winkley, Desmarais, Dunlap, Preston, Tripp, Robillard, Woods, Bernard, Donnelly, Kincaid, O'Connor, Parnagian, Torrey, Lessard, McManus, Kimball, Pray. Thirty-five members being present out of a total of 37 a quorum was established

Moved by Hebert, seconded by Parnagian, that meeting recess at 10:00 to meet on Friday, May 9, at 10:00 unless House were in session then meeting would be on Saturday at 10:00. Motion carried.

Commissioner Dumont was recognized to explain that some revisions in estimated revenue were necessary. Front page of budget was being retyped.

Interest on Treasury bills would be $10,000 — not $40,000

Revenue Sharing — $245,000

Deputies Fees — $15,000

Plumbing in Jail $5,000 — 3rd tier of cells never had toilets, now being installed as it is being used.

Hot Top Rest Home parking lot — $1,500

Administration: Account 4100

Commissioners were still requesting the 5% increase in wages rather than the $200 across the board recommendation.

Motion by Dunlap we pay 1974 wages, seconded by Tripp. Discussion ensued.

Amendment to motion was offered by Hebert, seconded by Dumais, that sub-committee recommendation be accepted. Yes: 6 No: 21 Motion lost.

Vote on original motion by Dunlap — yes: 9. No: 21. Motion lost.

Moved by Thompson, seconded by Donnelly, that the whole delegation meet with the Commissioners and go over the budget item by item. Yes:23. No:2. Motion carried.

Moved by Lessard, seconded by Rowell, that the Commissioners be paid the 1974 salary.

Amendment to motion by Dudley, seconded by McManus, that a 5% increase be granted. Yes:19. No:14.

Moved by McManus, seconded by Canney, that **Item 4100.06** (security guards for administration building) be deleted. Motion carried.

Meeting recessed it being 10:00.

Meeting May 9, 1975

Moved by Lessard, seconded by O'Connor, that delegation reconsider its action whereby it deleted the appropriation for the security guards. Robillard spoke to the motion. Commissioner Dumont explained the shift arrangements. Motion carried. Two wished to be recorded as non-voting.

Moved by Lessard, seconded by O'Connor, that the security guard question be tabled until the result of pending state legislation was determined — the security guards to be kept on until the delegation made the decision. Roll call requested. Joos, Canney, Osgood, Parshley, Rowell, Dudley, Horrigan, Sackett, Joncas, Maloomian, Habel, Hebert Appleby, Tibbetts, Grassie, Thompson, Ruel, Winkley, Desmarais, Dunlap, Preston, Tripp, Woods, Bernard, Donnelly, Kincaid, O'Connor, Torrey, Lessard, Clark voting yes. Dumais, Robillard, Parnagian, Kimball, Pray voting no. Motion carried.

Moved by Thompson seconded by Rowell that, **Item 4100.04** (Clerical Salaries) be $15,599. Motion carried.

Moved by Sackett, seconded by O'Connor, that **Item 4100.29** be $282.40 — the actual amount spent. Motion carried.

Moved by Grassie, seconded by O'Connor, that **Item 4100.68** (telephone) be $4,500. Commissioner Dumont explained that previous estimate hadn't contained the cost of the intercom system. Yes: 17. No: 12. Motion carried.

Moved by Hebert, seconded by Tibbetts, that **Item 4100.70** (Instate travel) be $1,500. Yes: 14. No: 12. Motion carried.

Moved by Rowell, seconded by Clark, that all social security costs, etc. be refigured by Commissioners for final budget form. Motion carried.

NOTE: Administration budget to be amended as indicated above. All other items to be as recommended by the executive committee.

Moved by Robillard, seconded by Grassie, that the delegation consider hiring a county administrator. Discussion over whether motion pertinent to budget. Amendment to motion by O'Connor, seconded by Dudley, that the matter be taken up at the next executive committee meeting with the commissioners. Yes: 18. No: 9. Amended motion carried.

County Attorney: Account 4110

Moved by Rowell, seconded by Hebert, that **Item 4110.70** (Travel) be $150 as suggested by County Attorney. Motion carried.

NOTE: All other items as recommended by the executive committee with necessary adjustments for fringe benefits.

Special Social Services: Accounts 9350, 9360, 9361

Account 9350: Moved by Bernard, seconded by Hebert, that the appropriation for Strafford County Guidance be $50,000. Amendment to motion by Lessard, seconded by O'Connor, the appropriation be $72,000 as requested. Thompson, O'Connor, McManus, Sackett, Grassie, Dudley, Ruel spoke in favor of $72,000. Bernard, Osgood, spoke in favor of $50,000. Appleby spoke in favor of executive committee recommendation of $60,000. Roll call requested by O'Connor, seconded by Lessard. No: Joos, Carney, Osgood, Parshley, Maloomian, Habel, Dumais, Hebert, Appleby, Winkley, Desmarais, Dunlap, Preston, Tripp, Bernard, Donnelly, Parragian, Kimball, Pray. Yes: Dudley, Horrigan,

Sackett, Grassie, Thompson, Ruel, Robillard, Woods, Kincaid, O'Connor, Torrey, Lessard, McManus, Clark, Tibbetts, rule 16. Yes: 14. No: 18. Motion fails.

Moved by O'Connor, seconded by Joos, that $60,000 be appropriated. Roll call requested by O'Connor and Lessard. Yes: Joos, Dudley, Horrigan, Sackett, Appleby, Grassie, Thompson, Ruel, Robillard, Woods, Kincaid, O'Connor, Torrey, Lessard, McManus, Clark. No: Canney, Osgood, Parshley, Maloomian, Habel, Dumais, Hebert, Winkley, Desmarais, Dunlap, Preston, Tripp, Bernard, Donnelly, Parnagian, Kimball, Pray. Tibbetts, rule 16. Yes: 16. No: 17. Motion lost.

Roll call on original motion of $50,000 requested by Hebert, seconded by Desmarais. Yes: Joos, Parshley, Canney, Osgood, Dudley, Maloomian, Habel, Dumais, Hebert, Appleby, Grassie, Thompson, Ruel, Winkley, Desmarais, Dunlap, Preston, Tripp, Woods, Bernard, Donnelly, Kincaid, O'Connor, Parnagian, Torrey, Lessard, Kimball, Pray, Clark. No: Horrigan, Sackett, Robillard, McManus. Tibbetts rule 16. Yes: 29. No: 4. Motion carried.

Account 9360:

Motion by Woods, seconded by O'Connor, that the appropriation for Strafford County Homemakers be $17,420 as requested. Reps. Woods, O'Connor, Thompson, Bernard and Commissioner Dumont spoke in favor. Roll call requested by O'Connor, seconded by Woods. Yes: Joos, Dudley, Horrigan, Sackett, Maloomian, Habel, Dumais, Hebert, Appleby, Tibbetts, Grassie, Thompson, Ruel, Winkley, Desmarais, Dunlap, Preston, Tripp, Robillard, Woods, Bernard, Donnelly, Kincaid, O'Connor, Parnagian, Torrey, Lessard, McManus, Kimball, Pray, Clark. No: Canney, Osgood, Parshley. Yes: 31. No: 3. Motion carried.

Account 9361:

Motion by Appleby, seconded by Habel, that $2,550 be appropriated for Strafford County Pre-Natal Care. Discussion ensued. Thompson and Grassie spoke in favor. Motion to amend by Hebert, seconded by Winkley, to make sum $1,000. Sackett and O'Connor spoke against. Roll call requested by Hebert, seconded by O'Connor. No: Joos,

Osgood, Parshley, Dudley, Horrigan, Sackett, Habel, Appleby, Tibbetts, Grassie, Thompson, Ruel, Dunlap, Preston, Tripp, Robillard, Woods, Bernard, Donnelly, Parnagian, Kincaid, O'Connor, Torrey, Lessard, McManus, Kimball, Pray, Clark. Yes: Canney, Maloomian, Dumais, Hebert, Winkley, Desmarais. Yes: 6. No: 28. Motion lost.

Motion by Maloomian, seconded by Hebert, that this account be deleted from the budget. Roll call requested by Hebert, seconded by Winkley. Yes: Canney, Maloomian, Dumais, Hebert, Winkley, Desmarais, Dunlap, Preston, Donnelly, Parnagian, Kimball. No: Joos, Osgood, Parshley, Dudley, Horrigan, Sackett, Habel, Appleby, Tibbetts, Grassie, Thompson, Ruel, Tripp, Robillard, Woods, Bernard, Kincaid, O'Connor, Torrey, Lessard, McManus, Pray, Clark. Yes: 11. No: 23. Motion lost.

Roll call on original motion of $2,550 requested by O'Connor, seconded by Lessard. Yes: Joos, Osgood, Parshley, Dudley, Horrigan, Sackett, Habel, Appleby, Tibbetts, Grassie, Thompson, Dunlap, Preston, Tripp, Robillard, Woods, Bernard, Kincaid, O'Connor, Torrey, Lessard, McManus, Kimball, Pray, Clark. No: Canney, Maloomian, Dumais, Hebert, Ruel, Winkley, Desmarais, Donnelly, Parnagian. Yes: 25. No: 9. Motion carried.

Probate: Account 4130

Motion by McManus, seconded by Tibbetts, that **Item 4130.01** (compensation for bailiff) be deleted. Motion by Kimball, seconded by Parnagian, that the Probate budget be tabled. Yes: 12. No: 17. Motion lost. Vote on McManus motion to delete. Yes: 26. No: 3. Motion carried.

Motion by Tibbetts, seconded by Habel, that all motions be written and submitted to clerk. Motion by Hebert, seconded by O'Connor that Tibbetts motion be tabled. Motion carried.

Motion by McManus, seconded by Hebert, that $88. be appropriated for **Item .01** to cover monies already spent. Motion by Robillard, seconded by Grassie, that motion be amended so as to add $5.15 to Item .10 to cover social security payments already made. Motion carried.

Later: Judge of Probate spoke in behalf of keeping a bailiff. Suggested take money from telephone account if necessary to cut his department.

Motion by McManus, seconded by Dudley, that **Item .23** (assigned counsel fees) and **.681** (telephone) be deleted. Roll call requested by Hebert, seconded by Dudley. No: Joos, Canney, Horrigan, Sackett, Maloomian, Dumais, Appleby, Grassie, Ruel, Desmarais, Dunlap, Robillard, Bernard, O'Connor, Parnagian, Kimball, Pray, Clark. Yes: Osgood, Parshley, Dudley, Habel, Hebert, Tibbetts, Thompson, Winkley, Preston, Tripp, Donnelly, Kincaid, Torrey, Lessard, McManus. Yes: 16. No: 18. Motion lost.

Motion by O'Connor, seconded by Hebert to delete **Item .23.** Motion carried.

Motion by O'Connor, seconded by Hebert to reduce **Item .681** to $400. Yes: 19. No: 11. Motion carried.

Motion by Lessard, seconded by O'Connor, to recess until Monday, May 12, 1975 at 1:00 p.m. Motion carried.

Meeting — May 12, 1975
James Appleby, Acting Clerk

Probate 4130 continued. Motion by Joos, seconded by Kimball, that $275 be appropriated for **Item .01** to restore the bailiff and that the necessary social security amount be restored to **Item .10.** Motion carried.

Register of Probate: Account 4130
Motion by Dumais, seconded by Hebert, to accept budget as presented. Motion carried.

Register of Deeds: Account 4120
Motion by Tibbetts, seconded by Canney, that $500 be appropriated for **Item .82** (equipment repairs). Motion amended by Thompson, seconded by Winkley, to read $360. Motion carried.

Motion by Tripp, seconded by O'Connor, that **Item .04** be $14,785.60. Amendment offered to motion by Grassie, seconded by O'Connor, that item be $16,900. Roll call requested by Desmarais, seconded by Tripp. Yes: Grassie, Robillard, Woods, O'Connor. No: Joos, Canney, Osgood,

Parshley, Hebert, Bouchard, Appleby, Tibbets, Thompson, Ruel, Desmarais, Dunlap, Preston, Tripp, Donnelly, Kincaid, Torrey. Yes: 4. No: 17. Motion lost. Motion by Osgood, seconded by Torrey, **Item .04** be made $15,385. Motion carried.

Motion by Hebert, seconded by Tibbetts, that the $5,700 for new equipment be taken from the building fund. Motion carried.

Motion by Robillard, seconded by Grassie, that **Item .68** (telephone) be $1,000. Motion carried. No further change in budget.

Strafford County Extension: Account 8360

Motion by O'Connor, seconded by Thompson, that $58,780.02 be appropriated for this. Jerry Howe, coordinator for Extension Service spoke. Motion carried.

Court House Maintenance: Account 4160

Motion by Ruel, seconded by Thompson, that $500 be appropriated for **Item .82** (elevator repairs). Yes: 14. No: 4. Motion carried. No further changes.

Superior Court: Account 4180

Moved by Donnelly, seconded by Winkley, that the Superior Court budget be accepted as presented. Motion carried. No further changes.

Welfare Department: Account 4190

Motion by Osgood, seconded by Tripp that the director's salary be $12,250. Yes: 16. No: 3. Motion carried.

Motion by Osgood, seconded by Canney, that **Item .04** (clerical salaries) be $14,328. Yes: 16. No: 2. Motion carried.

Motion by Donnelly, seconded by Winkley, that the salary of the director be reconsidered. Motion carried.

Motion by O'Connor, seconded by Donnelly, that the director's salary be $12,650. Motion carried. No further changes in Welfare Department budget.

Motion by Grassie, seconded by Desmarais, that meeting adjourn until 9:00 a.m., Friday, May 16, 1975 to continue until 6:00 p.m. Motion carried.

May 16, 1975

Welfare Department: Account 4190 — reconsidered.

Motion by Desmarais, seconded by Winkley, that the salary for the director be reconsidered. Motion carried.

Motion by Desmarais, seconded by Winkley, that salary be $12,250. Yes: 16. No: 6. Motion carried.

Court House Maintenance: Account 4160
reconsidered.

Motion by Ruel, seconded by O'Connor, that **Item .82** (elevator repairs) $500 be reconsidered and deleted. Motion carried.

Motion by Grassie, seconded by Robillard, that **Item .97** (snow plow) be $1,995. the actual lowest bid price for a snow plow. Yes: 9. No: 16. Motion failed.

Sheriff's Department: Account 4140

Motion by Desmarais, seconded by Dunlap, that sheriff's salary be $11,331. Motion carried.

Motion by Thompson, seconded by Tibbetts, that the position of criminal investigator **Item .02** be deleted. (Cost will be on 50-50 basis starting July 1, 1975) Yes: 5. No: 20. Motion lost.

Motion by Torrey, seconded by Tibbetts, that **Item .04** (clerical salary) be $6,631. Motion carried.

Motion by Osgood, seconded by O'Connor, that three full-time deputies be put on salary as the alternative to the present fee system. Motion carried.

Motion by McManus, seconded by Thompson, that the dispatch center be continued until July 1, 1975 and that the commissioners report back before this date as to whether or not Dover will be willing to operate a dispatch center for all the county. Yes: 14. No: 15. Motion lost.

Motion by Joos, seconded by O'Connor that **Item .05** (dispatcher's salaries) be made $30,660. Motion carried.

Motion by Joos, seconded by Ruel, that **Item .68** (telephone) be deleted. Amendment to motion by Joos, seconded by Tibbetts, that this be $2,000. Yes: 11. No: 15. Amendment lost. Main motion lost.

Motion by Joos, seconded by Hebert, that each telephone item throughout budget pertaining to departments in the Justice and Administration Building be reduced by 10%. Motion carried.

Motion by Donnelly, seconded by Winkley, that category **Other grant-match** under **Item 4143** be cut by $500. Motion lost.

Motion by Tibbetts, seconded by Rowell, that the telephone company be requested to make a survey of the telephone system and make recommendations as to how and if costs may be decreased. Clerk to make contact.

County Convention: Account 4370

Motion by Hebert, seconded by Grassie, that delegation be paid $5. for first hour in attendance at meetings and $1. per hour for each subsequent meeting. Motion lost.

Riverside Rest Home

Administration: Account 5100

Moved by Desmarais, seconded by Bernard, that **Item .01** (administrator's salary) be $13,700. Motion carried.

Motion by Desmarais, seconded by Canney, that **Item .02** (salary, assistant administrator) be $9,798. Motion carried.

Motion by Desmarais, seconded by Donnelly, that **Item .03** (salaries) be $36,865. Motion carried.

Marc Robillard, Acting Clerk

5100.68 — Accepted $4,500 for **Communications.**

.72 — Accepted $1,800 for **Travel, Auto.**

.73 — Accepted $450 for **Administration Expense Account.**

.74 — Accepted $450 for **other travel.**

.98 — Motion by O'Connor, seconded by Robillard, that $5,000 be included in this account and change account title to read **Consultant Services. Addition to Home.** (This is to compensate Mr. Page for his services.) Yes: 8 No: 10 Motion lost.

Motion by Tripp, seconded by Joos, to reconsider vote. Motion carried. Motion by Tripp, seconded by Kincaid, that $5,000 be put in account **5100.98.** Yes: 11. No: 6. Administration budget adopted.

Motion by Grassie, seconded by Woods, to suspend rules. Motion lost.

Nursing: Account 5140

5140.01 — Motion by Thompson, seconded by Ruel, that director of nursing salary be $10,700. Motion carried.

.02 — Motion by Thompson, seconded by Winkley, that assistant director's salary be $9,456. Motion carried.

. 3 — Motion by O'Connor, seconded by Kincaid, that RN's salary be $82,986. Motion carried.

.04 — Motion by Bernard, seconded by Canney, that LPN's salary be $92,288. Motion to amend by O'Connor, seconded by Grassie, to $102,719. Yes: 8. No: 10. Amendment lost. Main motion. Yes: 12. No: 6. Motion carried.

.05 — Motion by Grassie, seconded by Kincaid, that the Aide's salary be $382,368. Motion carried.

Motion to recess until Monday, May 19, 1975 at 10:00 by O'Connor, seconded by Grassie. Motion to amend to 1:00 p.m. by Hebert, seconded by Ruel. Amendment lost. Original motion carried.

May 19, 1975
James Appleby, Acting Clerk

Nursing: Account 5140 — continued

Discussion. Motion by Joos, seconded by Tibbetts, that group get about the business of the budget. Motion carried.

Motion by Grassie, seconded by Kincaid, that $382,368. be the salary for the aides. Motion by Grassie, seconded by

Donnelly, to suspend rules so as to permit union representative, Mr. Guyette, speak on the wage situation. Roll call requested by Grassie, seconded by Robillard. Yes: Grassie, Winkley, Robillard, Woods, Donnelly, Kincaid, Lessard. No: Joos, Osgood, Canney, Habel, Appleby, Tibbetts, Thompson, Desmarais, Dunlap, Preston, Tripp, Bernard, Torrey, Kimball, Pray. Yes: 7. No: 15. Motion lost.

5140.05 Aides

Motion by Desmarais, seconded by Winkley, that motion be amended to read $352,800.40 as salary for aides. Motion carried.

Motion by Ruel, seconded by Woods, that appropriation for 5140 be $620,151.40. Motion carried.

Dietary: Account 5130

5130.01 — Motion by Canney, seconded by Tripp, this item (salary and wages) be $105,910. Motion to amend by Desmarais, seconded by Canney so as to add $1,714 for 53rd week — total to be $107,624. Motion carried.

.50 — Motion by Winkley, seconded by Bernard, that $144,000 be appropriated for food. Motion to amend by Lessard, seconded by Robillard, to make $160,000. Roll call requested. Yes: Joos, Osgood, Habel, Grassie, Thompson, Ruel, Robillard, Donnelly, Kincaid, Lessard. No: Canney, Appleby, Tibbetts, Winkley, Desmarais, Dunlap, Preston, Tripp, Woods, Bernard, Torrey, Kimball, Pray. Yes: 10. No: 13. Amendment lost.

Motion by Dunlap, seconded by Bernard, that **.50** be $150,000. Motion carried.

Plant Operation: Account 5150

5150.01 — salaries. Motion by Bernard, seconded by Desmarais, that $35,690. be appropriated for salaries. Motion carried.

.29 — purchased services. Motion by Desmarais, seconded by Habel, that this be $2,700. Motion carried.

.39 — supplies. Motion by Bernard, seconded by Dunlap, that this be $3,600. Motion carried.

.63 — fuel. Motion by Ruel, seconded by Canney, that this be $44,000. Motion carried.

.80 — building repairs. Motion by Ruel, seconded by Desmarais, that this be $7,200. Motion carried.

.81 — equipment repairs. Motion by Bernard, seconded by Dunlap, that this be $2,880. Motion carried.

.85 — real estate taxes. Motion by Ruel, seconded by Osgood, this be $3,000. Motion carried.

.93 — insurance. Motion by Ruel, seconded by Kincaid, this be $9,000. Motion carried.

.97 new equipment. Motion by Kincaid, seconded by Torrey, that this be $1,915. Motion carried.

Laundry and Linen Expenses: Account 5160

5160.01—salary and wages. Motion by Torrey, seconded by Canney, this be $46,964. Motion carried.

.02 — salaries, sewing room. Moved by Torrey, seconded by Canney this be $13,380. Motion carried.

.39 — supplies. Motion by Desmarais, seconded by Hebert, this be $4,500. Motion carried.

.50 -- purchased linen. Moved by Desmarais, seconded by Hebert, this be $8,000. Motion carried.

Housekeeping Expenses: 5170

5170.01 — salaries & wages. Motion by Torrey, seconded by Tripp, this be $75,212. Motion carried.

Physicians & Pharmacy Expenses: Account 5180

5180.01 — physicians' salaries. Motion by Desmarais, seconded by Osgood this be $9,000. Motion carried.

.02 -pharmacist's salary. Motion by Tripp, seconded by Desmarais, this be $6,330. Motion to amend to $6,530. by Grassie, seconded by O'Connor. Amendment lost. Motion for $6,330. carried.

.39 — supplies. Motion by Grassie, seconded by Preston, that this be $450. Motion carried.

.50 — purchases, drugs. Motion by Grassie, secoonded by Ruel, that $24,000 be appropriated to purchase drugs. Motion lost.

Moved by O'Connor, seconded by Kincaid, that $22,500 be appropriated. Motion carried.

Physical Therapy: Account 5191

5191.01—salary, physical therapist. Motion by Robillard, seconded by Kimball, that this be $9,408. Motion carried.

.02 salary aides. Motion by Grassie, seconded by Robillard, this be $7,886. Motion carried.

Social Service Expenses: Account 5195

5195.01—salary, director. Motion by Robillard, seconded by Grassie, this be $8,888. Motion carried.

.02—salary, coordinator. Motion by Torrey, seconded by Kincaid, this be $5,408. Motion carried.

.03—other salaries. Motion by Canney, seconded by Tibbetts, this be $6,050. Motion carried.

Special Service Expenses: Account 5196

5196.01 — Motion by Bernard, seconded by Habel, that the barber's salary be $3,880. Motion lost. Motion by Tibbetts, seconded by Canney, that salary be $3,680. Motion carried. Motion by Kincaid, seconded by Robillard, that $3,680 be appropriated for women's hair stylist. Roll call vote. Yes: Grassie, Ruel, Robillard, Woods, Kincaid, O'Connor, Torrey. No: Joos, Canney, Osgood, Habel, Hebert, Appleby, Tibbetts, Thompson, Winkley, Desmarais, Dunlap, Preston, Tripp, Bernard, Donnelly, Kimball, Pray. Yes: 7. No: 17. Motion lost. Motion by Ruel, seconded by Robillard, that half of salary appropriated for barber go for a hair stylist. Motion lost. Motion by Joos, seconded by Osgood, for reconsideration. Yes: 14. No: 8. Motion by Joos, seconded by Habel, that men pay for own haircuts. Motion lost. Account amount to be $8,350.

Groundkeeping & Landscaping Expenses: Account 5196

Motion by Osgood, seconded by Canney, this be $17,389. Motion carried.

Motion by O'Connor, seconded by Grassie, that a Contingency Fund of $150,000. be established if HB 777 is passed for the Riverside Rest Home. Motion withdrawn.

Jail Expenses: Account 6100

6100.01—salary, captain. Motion by Winkley, seconded by Habel, that salary be $10,088. Motion carried.

.02 — salaries, guards. Motion by Bernard, seconded by Donnelly, that this be $99,600. Motion carried.

.23 — guidance counselor. Motion by Thompson, seconded by Winkley, this be eliminated. Motion lost. Motion by Thompson, seconded by Robillard, that $500 be appropriated. Motion carried.

.25 — physicians & medical. Motion by Bernard, seconded by Kincaid that $9,000 be appropriated for this item. Motion lost. Reconsideration on this item moved by Grassie, seconded by Kincaid, amount $9,000. Motion carried. Winkley moved this be $6,000, seconded by Hebert. Motion lost.

.51 -- meals. Motion by Ruel, seconded by Grassie, that meal appropriations be $28,000. Motion carried.

.57 — guards, clothing. Moved by Desmarais, seconded by Hebert, the $1,500 be appropriated for guards clothing. Motion carried.

.80 — building repairs. Moved by O'Connor, seconded by Desmarais, that $6,000 be appropriated for this item. Motion carried.

Motion by Tibbetts, seconded by Desmarais, that $5,000 be appropriated for women prisoners. Motion carried.

Medical Referee: Account 4150

Motion by O'Connor, seconded by Kincaid, that $9,000 be appropriated for this account. Motion carried.

Interest on Temporary Loan: Account 9110

Request for $60,000 voted.

Interest on Bonds: Account 9130

Request for $163,331.25 voted.

Capital Outlay: Account 9240

Request for $12,000 voted. Motion by Hebert, seconded by Donnelly, that the budget for the Sheriff's Department be reconsidered. Motion lost.

Administration: Account 4100.06 — security guards.

Motion by O'Connor, seconded by Kincaid, that this item be removed from the table. Motion carried. Motion by Grassie, seconded by O'Connor that $19,787 be appropriated for the salaries of the security guards. Motion to recess and to meet in Concord made by Thompson, seconded by Robillard. Motion by Robillard, seconded by Grassie, to meet at Administration building, Friday, May 23, 1975 at 10:00. Motion carried.

May 26, 1975

Meeting called to order by Chairman Bouchard and Assistant Commissioner of Safety Robert Whaland and Colonel Paul Doyon of the State Police made brief comments on the functions of the state police.

Administration: Account 4100.06 — Security Guards

Motion by Grassie, seconded by Ruel, that the security guards be retained at a salary of $19,787 and **Item .10** be $1,157.54. Yes: 15. No: 12. Motion carried.

Motion by Donnelly, seconded by Canney, to table Security Guards item. Yes: 12. No: 12. Motion lost.

Motion by O'Connor, seconded by Robillard, that $61,893.04 be appropriated for the Administration budget.

Motion by Winkley, seconded by Donnelly, that the Sheriff's Department be reconsidered. Yes: 16. No: 6.

Motion challenged and ruled out of order by Chairman since reconsideration had been moved before and lost.

Motion on Administration budget. Yes: 21. No: 6. Motion carried.

Acceptance of Budget

Motion by Grassie, seconded by Kincaid, that $3,105,403.69 be appropriated as the total amount for the 1975 Strafford County Budget. Yes: 9. No: 18. Motion lost.

Motion by Hebert, seconded by Canney, that the Anticipated Revenue be considered at this time. Motion carried.

Motion by Hebert, seconded by Osgood, that the revenue for the Riverside Rest Home be increased by $3,000 as $15,000 rather than the estimated $12,000 was a more realistic figure for meal ticket income. Motion carried.

Motion by Thompson, seconded by Rowell, that pursuant to R.S.A. 24:14, the commissioners be directed to report quarterly to the convention the expenditures and revenues of the county. Motion carried.

Requested by Clark, seconded by O'Connor, that the Sheriff's Department budget be footnoted to state that all civil processes, and county business, to be served or carried out by the department be assigned to the sheriff or the full time deputies except when an emergency arises. Special deputies to be used as little as possible. Motion carried.

Motion by Desmarais, seconded by Hebert, that $200,000 be cut from the commissioners' budget as the commissioners saw fit and the convention adjourn. Roll call requested by Ruel, seconded by O'Connor. Yes: Winkley, Desmarais, Dunlap, No: Joos, Canney, Osgood, Parshley, Rowell, Clark, Sackett, Hebert, Appleby, Tibbetts, Grassie, Thompson, Ruel, Preston, Tripp, Woods, Bernard, Donnelly, Kincaid, O'Connor, Torrey. Yes: 3. No: 21. Motion lost.

Motion by Sackett, seconded by Appleby, that the county commissioners be authorized to apply for and to receive funds from the federal and/or state government and be authorized to sign contracts and grant applications for such funds in compliance with the Comprehensive Employment Training Act. (CETA). Motion carried.

Mr. Appleby said the following:

That the lunch and snack bar in the Strafford County Court House not be opened, and that all the equipment be returned to the supplier.

The equipment is new, and has not been used. To do so will make all the equipment second hand.

The lunch and snack bar will be an expense to the County, it will never earn enough to keep it and should not be allowed to start.

Mr. Robillard made a suggestion, that some company like Servomation put a Coke machine, a Coffee machine, and a Sandwich machine in the snack bar area, and that all food and drink be eaten there, and not through the building.

There are enough janitors in the building to keep the place clean.

Mr. Appleby also said that the Riverside Rest Home have a cash register on their food serving bar to ring up all sales and take care of all receipts for all food served and paid for.

We would like to know the plans of an additional building at Riverside, what will it contain ? ? where will it be built ? ? will the old building be kept and what will it be used for ? ?

And what about a new jail ? ? ?

Should we have an accountant to check on all information that we might need such as all information on who works, their names, and ages, their rates of pay, retirement, social security, and of all income and expenses of every department, their inventories, and of all monies wanted by them ? ? The accountant to work for the County Delegation and be paid by the County ? ? This is no reflection on the Commissioners, the Department heads, and all of the people who work for the County, but simply to help the County Delegation and the Commissioners, the Department heads, and all the people employed, and the taxpayers in Strafford County.

Motion by Woods, seconded by Hebert, that the executive committee be directed to look into the feasibility of using the Dover dispatch center, using state police criminal investigators, reviewing the telephone system in the Administration building and alternatives to opening the cafeteria. Motion carried.

Moved by Clark, seconded by O'Connor that any General Revenue Sharing monies which the county might receive be applied to Account 5140.05 — Nurses Aides. Roll call. Yes: Joos, Osgood, Parshley, Rowell, Clark, Sackett, Hebert, Appleby, Tibbetts, Grassie, Ruel, Winkley, Desmarais, Dunlap, Preston, Tripp, Woods, Kincaid, O'Connor, Torrey. No: Thompson, Donnelly. Motion carried.

Motion by Ruel, seconded by Rowell, that the budget be accepted, the revenue total to be $1,425,681. the amount to be raised by taxes to be $1,718,727.31, and the total appropriation to be $3,105,403.69. Motion by Donelly, seconded by Hebert, to adjourn. Yes: 7 No: 14 Motion lost.

Vote on budget motion. Yes: Joos, Osgood, Rowell, Clark, Sackett, Appleby, Grassie, Ruel, Tripp, Woods, Bernard, Kincaid, O'Connor. No: Parshley, Hebert, Tibbetts, Thompson, Winkley, Desmarais, Dunlap, Preston, Donnelly, Torrey. Yes: 13. No: 10. Motion carried.

Motion by O'Connor, seconded by Grassie, for reconsideration of the budget. Motion lost.

Motion by O'Connor, seconded by Kincaid, that the meeting adjourn at 1:15. Motion carried.

Respectfully submitted,
Shirley Clark
Clerk

Executive Committee Meeting
Held at the Strafford County Justice & Administration Bldg.
Monday, June 23, 1975

Meeting called to order by Chairman Bouchard at 7:40 p.m.

Present were: Joos, O'Connor, Kincaid, Joncas, Maloomian, Clark, Bouchard, Pray, Parnagian, Appleby, Ruel, Osgood, Rowell, Hebert.

Motion by Clark, seconded by Pray, that 1st quarter budget be accepted as presented. Motion carried.

Mr. Frigon presented material supporting his position that not enough money had been appropriated to give any raises to the employees. Without any increases will probably run $6,000 - $7,000 over appropriation.

Mr. Joos defended the amounts as appropriated.

Mr. Dumont called attention to page listing actual payroll expenses through May.

Motion by O'Connor, seconded by Ruel, that the Rest Home employees be paid the minimum of $2.50/hour or the $200/year as the delegation had intended. If there is any additional cost the difference to be made up from the extra funds which will be available because of the increased state payment of $4/day/patient, recognizing that such additional costs would have to go to a public hearing and be passed on by the whole delegation. So voted.

Motion by Parnagian, seconded by Ruel, that meeting adjourn at 8:40.

Respectfully submitted,
Shirley Clark
Clerk

Public Hearing
August 11, 1975 — 7:30 p.m.
Justice and Administration Building

Purpose: To see if the delegation will appropriate the necessary funds from State payments to cover raises for the Rest Home employees.

Meeting called to order by Chairman Bouchard at 7:35 p.m. Present were delegation members: Joos, Canney, Osgood, Parshley, Clark, Sackett, Maloomian, Habel, Hebert, Bouchard, Appleby, Tibbetts, Grassie, McManus, Thompson, Ruel, Winkley, Desmarais, Preston, Tripp, Robillard, Bernard, Donnelly, Kincaid, Parnagian, Torrey, Lessard, Kimball, Pray, Commissioners Dumont, Courteau and Flanagan.

Commissioner Dumont explained why the raises voted by the delegation could not be paid — not enough money appropriated.

Discussion ensued — members of the delegation, employees of Riverside Rest Home, Mr. Guyette for Rest Home employees.

Public hearing closed at 9:00 p.m. by Chairman Bouchard.

Executive meeting, motion by Sackett, seconded by Donnelly that the County Commissioners be authorized to spend $62,000. for raises for the Riverside employees in the amount as suggested by the County delegation. Such monies to be taken from funds coming from the state as additional payment at the home if such payment is forthcoming and if such state money is not forthcoming, the Commissioners are authorized to borrow the necessary amount.

Motion by McManus, seconded by Tibbetts, to amend motion to read that the County Commissioners be directed to pay the raises to Riverside employees previously appropriated and no further action be taken until the Commissioners provide the information as requested on number of employees and salaries for 1974 and 1975. Motion carried unanimously.

Mr. Appleby gave the report of the cafeteria committee. (See attachment).

Motion by Sackett, seconded by Desmarais, that the Commissioners be advised to cease plans to put the cafeteria in operation, that the equipment be guarded against theft, and the Commissioners be authorized to sell the equipment under the best terms available. Motion carried.

Motion by Donnelly, seconded by Kincaid, that an audit be made of all County departments for 1974 and first six months of 1975 and $5,000. be taken from the contingency fund for this purpose. Yes: 8. No: 14. Motion lost.

Motion by Hebert, seconded by McManus, that the necessary amount be taken from the contingency fund for an audit of all county departments for the year of 1974. Motion carried.

Chairman Bouchard declared the delegation closed at 10:30 p.m.

Executive Committee called to order at 10:30 p.m. by Chairman Bouchard.

Motion by Pray, seconded by Parnagian, that the six months budget be accepted as presented. Motion carried.

Motion by Clark, seconded by Appleby, that $525. be taken from the contingency fund for accounting services. Motion carried.

Meeting adjourned at 11:45 p.m. on motion by Parnagian, seconded by Winkley.

Respectfully submitted,
Shirley Clark
Clerk

(Cafeteria Committee Report)
July 22, 1975

A meeting of the Strafford County Court House Cafeteria met at the home of James E. Appleby, chairman, in East Rochester, N. H. on July 21, 1975, at 2:00 p.m.

Present were: Mr. Appleby of East Rochester, Mrs. Mary Bernard of Dover, Mrs. Grace Joncas of Rollinsford and Mr. David Bouchard, the County Chairman, of Somersworth. Absent were: Mr. William Kincaid, clerk of Dover, and Mr. Walter Desmarais of Rochester.

Mr. Appleby read a copy of his visits to the Court House Cafeteria, and communication with the County Commissioners, to the Committee.

Dr. Wade, Superintendent of the Rochester Public Schools showed some interest in the freezer and refrigerators at the Court House cafeteria but was not certain about the grill, stove, and deep fat fryers.

Our recommendation to the Strafford County Delegation will be to dispose and sell all of the cafeteria equipment as it does not seem suitable for either a break-even or profitable operation. It will be brought to the attention of the Strafford County Delegation that this equipment should not have been purchased and installed.

Another recommendation in 1976 will be that people who are not employees of the Riverside Rest Home and who eat in the Riverside Cafeteria should pay $1.50 per meal instead of the 60¢ they now pay. And a suitable cash register with a detail tape, account book, be purchased for the Riverside Cafeteria, and should be taken care of by the Director or his office staff each day, and the Director will be responsible for this account.

Mr. Bouchard, Chairman of the Strafford County Delegation, will soon call a County Delegation meeting.

It was recommended that the news media be notifed of this meeting.

Mrs. Bernard moved, and Mrs. Joncas seconded, a motion to adjourn this meeting at 3:40 p.m.

James E. Appleby
Temporary Clerk

Meeting to Discuss Recommendation of Bldg. Committee
September 18, 1975 — 7:00 p.m.
Strafford County Justice and Administration Building

Meeting called to order at 7:05 p.m. by Chairman Bouchard. Present were representatives: Joos, Osgood, Rowell, Clark, Maloomian, Bouchard, Appleby, Ruei, Winkley, Kincaid, O'Connor, Parnagian, Pray, Parshley, Sackett, Desmarais, Preston, Tripp, Robillard, Bernard, Donnelly, Lessard, Thompson, Canney, Tibbetts, and Kimball. Also present were: Commissioners Dumont, Courteau and Flanagan.

Minutes of the last meeting of the Building Committee were read by Mr. O'Connor. (Copy attached).

Moved by Desmarais, seconded by O'Connor, that the recommendation of the Building Committee be accepted.

Discussion ensued. Recommendation is for 160-bed unit to be built. Eighty beds now in old unit, others in private homes have to be replaced, only a few empty beds with 160-bed units would be available.

Voting yes: Joos, Osgood, Rowell, Clark, Maloomian, Bouchard, Appleby, Ruel, Kincaid, O'Connor, Parnagian, Pray, Sackett Desmarais, Preston, Tripp, Robillard, Bernard, Lessard, Thompson, Tibbetts, Kimball. Yes: 22.

Voting no: Winkley, Parshley, Donnelly, Canney.

Twenty-two voting **yes** — four voting **no.** Motion carried.

Motion to adjourn by Ruel, seconded by Kincaid, at 8:15 p.m.

Respectfully submitted,
Shirley Clark, Clerk
Strafford County Delegation

Committee to Study the Expansion of the Riverside Rest Home
September 15, 1975

The meeting was called to order by Chairman Thornton Tripp at 7:12 p.m. on Monday, September 15, 1975 in the second floor Conference Room of the Strafford County Justice and Administration Building in Dover, New Hampshire. Present, in addition to Chairman Tripp, were representatives: Bernard, Thompson, Donnelly, Hebert, O'Connor, Rowell, and Bouchard. Also present were: Commissioners Dumont and Flanagan, Administrator Frigon and Jane Lane, reporter for Foster's Daily Democrat.

Moved by Donnelly, seconded by Rowell, that the minutes of the July 1, 1975 meeting be accepted as read. Unanimously adopted.

Rep. Tripp asked Commissioner Dumont to brief the committee on what had happened since the last meeting and what would be happening in the next few months. Commissioner Dumont stated that the Public Hearing in the 1122 review process had been set by the Office of Comprehensive Health Planning for Thursday, September 25th at 10:00 a.m. In the morning the review team will be questioning the Commissioners, Riverside officials and members of the delegation. According to Charles Ferguson, Director of the Bureau of Hospital Services for the New Hampshire Department of Public Health, unless Strafford County proceeds to build an addition, we will lose our Medicaid reimbursement for welfare patients. The delegation must decide whether to build or not. Currently there are 73 non-conforming beds at $21.62 a day or over $600,000. in revenue involved. Commissioner Dumont stated that clear direction from the delegation was needed and that was the purpose of the meeting on Thursday, September 18th.

Rep. Thompson observed that the county would have been better off if the delegation committee's report had been followed last year.

In response to a question by Rep. O'Connor, Commissioner Dumont noted that the state was now reimbursing

95% of allowable cost as opposed to approximately 65% before last July 1st. For the County this has meant an increase from $16.00 to $21.62 per patient per day. Private nursing homes had expected to receive $23. - $24. per day but most aren't receiving over $17.00 per day. The result is that pressure has increased on the counties to take state welfare patients. Commissioner Dumont stated that an addition would cost between $2,500,000. and $3,000,000. to construct for 160 beds if that is the decision. The Office of Comprehensive Health Planning will not have a decision for the County until November.

Moved by O'Connor, seconded by Hebert:

The Committee to Study the Expansion of the Riverside Rest Home, in view of the threatened loss of medicaid reimbursement funds because of the failure of the "old building" to meet the standards of the Life Safety Code, recommends to the Strafford County Convention that the Convention act affirmatively in declaring the intent of the County to construct an addition to the Riverside Rest Home.

Unanimously adopted.

On motion of Rep. Rowell, seconded by Rep. Donnelly, the meeting adjourned at 8:02 p.m.

Respectfully submitted,
Roderick H. O'Connor
Clerk

Strafford County Convention
Executive Committee
November 10, 1975

The meeting of the Executive Committee of the Strafford County Convention was called to order by Chairman David Bouchard at 7:45 p.m. on Monday, November 10, 1975 in the second floor conference room of the Strafford County Justice and Administration Building. Present, in addition to Rep. Bouchard were: Reps. Pray, Parnagian, O'Connor, Winkley, Kincaid, Ruel, Hebert, Joos, Sr. Also present were: Commissioners Courteau and Flanagan.

Chairman Bouchard explained the purpose of the meeting was to review the budget through the third quarter.

After examination, moved by Kincaid, seconded by Parnagian, that the third quarter budget figures be adopted. The vote was:

YES (7): Pray, Parnagian, Winkley, Kincaid, Ruel, Hebert, O'Connor.

NO (1): Joos, Sr.

and the motion was adopted.

Moved by Ruel, seconded by Parnagian, that a sum not to exceed four thousand dollars ($4,000.00) be appropriated from the Contingency Fund (Acct. 9900) for the purchase of an automobile for the Criminal Investigator in the Sheriff's Department. The motion was adopted on a 7 - 1 vote.

On motion of Rep. Winkley, seconded by Rep. Hebert, the meeting adjourned at 8:37 p.m.

Respectfully submitted,
Roderick H. O'Connor
Clerk Pro Tem

Delegation Decision on Riverside Rest Home Addition Meeting — December 11, 1975

Meeting was called to order at 7:00 p.m. by Chairman Bouchard. Present were Delegation members: Joos, Osgood, Rowell, Clark, Hebert, Bouchard, Appleby, Ruel, Kincaid, Winkley, O'Connor, Parnagian, Pray, Canney, Parshley, Sackett, Tibbetts, Desmarais, Preston, Tripp, Robillard, Bernard, Grassie, Donnelly, Lessard, McManus, Kimball, White, Torrey. Also present Commissioners Dumont, Courteau and Flanagan, Mr. Frigon, and Mr. Donald Sumner of Hersey Associates.

Rep. O'Connor presented the report of the **Committee to Study the Expansion of the Riverside Rest Home.** (See Attachment).

Rep. McManus commended the Committee on its complete report.

Rep. Appleby asked what services might be housed in the old section. Rep. O'Connor said such things as Homemaker Services, Visiting Nurses Association, Meals-On-Wheels, etc.

Rep. Joos asked what might be the cost to individual towns since the Federal government seems to be backing off on programs. Rep. O'Connor stated that the Federal government has made a commitment for this purpose. Reimbursement should be at least 95% rate — more likely at 100%. Cost to taxpayers should amount to only four or five cents per thousand.

Mr. Sumner explained the layout of the proposed addition and answered questions put by the Delegation.

Motion by McManus, seconded by Lessard, that the report of the Committee be adopted. (This is a recommendation for a 120 bed unit).

Yes: 28. No: 0. Motion carried.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,
Shirley Clark
Clerk

Committee to Study the Expansion of the Riverside Rest Home

Report to the Strafford County Convention
December 11, 1975

Committee

Thornton Tripp ..... Chairman
Mary Bernard ..... Vice-Chairman
Roderick O'Connor ..... Clerk

Helene Donnelly
Eugene Habel
Roland Hebert
Howell Preston
Ruth Rowell
Barbara Thompson
Thelma Tibbetts

The Committee offers this report to the Convention as its proposed amendment to the 1122 Application to the N. H. Office of Comprehensive Health Planning. We also offer the report as a basis of discussion as to the County's role as a provider of services to its elderly population.

We recognize that the County plays a pre-eminent role in the delivery of services to the elderly. It maintains the largest nursing home in the County, it funds the non-federal share of the Homemaker/Home Health Aide Program and it funds part of the non-federal share of the Old Age Assistance program.

In addition, many of the concepts and approaches to elderly service delivery are in transition. Non-institutional programs attempt to delay the placement of elderly citizens in nursing homes. Within nursing homes, cost-containment, proper utilization, and the quality of care are important issues and new methods are being devised to reach these goals.

We recommend the construction of a 120 bed addition to the Riverside Rest Home. We feel that 120 beds will serve the needs of Strafford County until the early 1980's.

We respectfully request that the Delegation consider this report and ask you to act upon it. The report is divided into sections for your consideration of the issues.

The Federal Role

The role of the U. S. Government in the field of health care began with the passage of the Hill-Burton Act in 1946. Hill-Burton funded construction projects for health facilities. In the 1960's Congress passed the Medicaid (Title XIX) and Medicare (Title XVIII) program as amendments to the Social Security Acts to insure adequate health care to low-income people and to senior citizens.

By 1972 with the quality of care, appropriate utilization and cost containment emerging as issues in the health care field, Section 1122 (hence the name of the process) of the Social Security Act was passed by Congress as a part of Public Law 92-603. The act mandated approval of any proposed construction where federal funds were involved by a state Designated Planning Agency (DPA). In New Hampshire the DPA is the Office of Comprehensive Health Planning (OCHP). The review is necessary if the proposed capital construction is:

(1) in excess of $100,000.
(2) means a major change in service.
(3) means a change in bed capacity.

There are four criteria in the review. They are:

(a) Is the proposed project needed or projected as necessary to meet the needs in the community in terms of health services required?
(b) Can the proposed project be adequately staffed and operated when completed?
(c) Is the proposed capital expenditure economically feasible?
(d) Can the project foster cost containment through improved efficiency?

Riverside Rest Home 1971 - 1975

A new 82 bed additon was opened in 1971. The actual increase in available beds was closer to fifty since approximately thirty beds were moved out of the old building. At the same time the old building was remodeled to bring it up to the then prevailing standards of the Life-Safety Code.

However, in 1972 the Life Safety Code was made more stringent thus ruling out the old building as a potential Intermediate Care Facility (ICF) eligible for Medicaid reimbursement.

In April 1974, a six person committee was appointed by the Convention Chairman to begin the process of replacing the non-conforming beds and decide if further expansion was necessary. The Committee recommended to the Convention in December, 1974, that a consultant should be hired to do an in-depth assessment of the needs of the Elderly population in Strafford County and the necessary expansion of Riverside Rest Home, but the Convention rejected this approach.

In 1975 a new committee of ten members was appointed. In the budget for 1975, the sum of $5,000 was included for architects fees. Page Associates of Rochester was hired as a consultant to aid in the preparation of the 1122 Application to O.C.H.P. The County submitted the Application for a 160 bed addition in late summer and the Ad-Hoc Review Committee met on September 25th to review the proposal. The proposal was denied and the County was asked to return with more information.

Service Area — Dover/Rochester

Strafford County is composed of three cities and ten towns as follows:

Municipality	1975 Population
Barrington	3,022
Dover	23,234
Durham	5,728
Farmington	3,665
Lee	1,605
Madbury	754
Middleton	444
Milton	2,222
New Durham	891
Rochester	19,950
Rollinsford	2,061
Somersworth	9,617
Strafford	1,142
	74,335

The 1970 Census showed a county population of 70,431. The 1980 population is projected at 80,610.

The population age 65 and over stood at 6,555 in 1970. Between 1970 and 1974, according to the State Coucil on

Aging, that figure increased by 800 persons to over 7,300; a growth of 12.3% since 1970. Those age 65 and over represent 9.3% of the total population in Strafford County. In 1980, the population 65 and over is projected at 8,115. The 1970 census further showed that 49% of those 65 and over had incomes of under $3,000. and hence were classified as low-income.

Further increases in the elderly population can be expected: Statewide, between 1960 and 1970 the number of persons age 50-54 increased by 18.3% and those age 55-59 increased by 18.1%. As these people reach age 65 in the next few years, their impact on our health delivery system will require increased services.

Health Care Facilities in Strafford County

Hospitals: Name	Municipality	No. of Beds
Frisbie Memorial Hospital	Rochester	117
Wentworth-Douglass Hospital	Dover	148
Nursing Homes:		
*Academy Nursing Home, Inc.	Rochester	31
*Woods Nursing Home	Rochester	11
Rochester Manor	Rochester	98
*Rochester Convalescent Home	Rochester	25
St. Ann's Home	Dover	53
Dover House Health Care	Dover	100
**Riverside Rest Home	Dover	160
Wentworth-Douglass Hospital	Dover	31
Custodial Care:		
Gafney Home for the Aged	Rochester	20
Wentworth Home for the Aged	Dover	34

Excluding the 31 bed skilled care unit at the Wentworth-Douglass Hospital and the Custodial Care beds at

*Non-Conforming Beds

**78 Non-Conforming Beds

Gafney and Wentworth, there are 478 nursing home beds in Strafford County. Rochester Manor has filed an 1122 Application with OCHP for 50 beds. Academy Nursing Home has filed a letter of intent with OCHP to replace their 31 nonconforming beds with a 50 bed facility.

The gain of 69 beds may be offset by the loss of 36 beds from Rochester Convalescent Home and Woods Nursing Home leaving a possible net gain of 33 beds assuming all proposed construction is approved and completed.

Currently, however, there are 333 conforming beds. The 1975 State Plan projects a need for 541 long-term care beds in Strafford County by 1980. If Rochester Manor builds its proposed 50 beds and Academy constructs its 50 beds, then Strafford County should undertake a program to construct 120 beds, 80 replacement and 40 new. This would mean a total bed capacity in 1980 of 553 or a projected over capacity of 12 beds.

The Committee recommends the construction of a 120 bed unit at Riverside Rest Home. The County will continue to assume a role of providing for those most in need of ICF care. 120 beds should eliminate the waiting list which fluctuates between 35 and 45. All of the ICF facilities in Strafford County have had occupancy rates between 90-100% since 1973.

In October, 1975, there were 73 people statewide in skilled nursing beds awaiting placement in ICF beds. Of those 73, 21 were in Strafford County. The Committee feels that although another 40 bed addition could be justified for a total of a 160 bed addition, the result would be to place the County in competition rather than complimentary position in regard to private nursing homes. It may be necessary to construct another 40 bed addition in the early 1980's; however, we cannot fully justify such a project at this time.

Non-Institutional Services

The Committee recognizes the need for expansion of non-institutional services. The County is the present funding source for the Homemaker/Home Health Aid Program. We recommend a study, to be completed in 1976, to determine the needs of the elderly population in the County. A proposal for such a study will be presented to the Delegation early next year.

Present non-institutional services are at maximum capacity since there are no federal funds for expansion. The consequence of the inability to expand may be greater strain upon institutional services. A major goal for the county should be to prevent institutionalization wherever possible. To achieve that goal, the county should act as a coordinator of services to avoid duplication.

The present services available to the elderly are:

Visiting Nurses Associations

There are four Visiting Nurses Associations (VNA) in the Strafford County. They depend upon Medicare, Medicaid, state and local funding and agents as well as private contributions.

VNA's are the last step in the health care process before institutionalization. The strengthening of their services should be a high priority.

The Rochester Visiting Nurses Association is serving 125 patients a month, 85% of whom are over 65. The Rural District Health Council is based in Farmington and services northern Strafford County. They presently are serving 100 patients, a majority of whom are over 65.

The Tri-Area Visiting Nurses Association serves Durham, Lee and Madbury. They are carrying a patient load of 156 with 53 over the age of 65 and are Medicare eligible. Over half of their home visits are for those 65 years of age and over. Their caseload has doubled in the past two years.

The Dover Visiting Nurses Association has doubled its caseload the past three years with 47% over the age of 65.

Nutrition Programs

The Nutrition Programs for Strafford County are under the direction of the Somersworth Housing Authority. They operate programs at several sites in the county.

Meals on Wheels, funded under Title XX of the Social Security Act, serves 100 persons in Strafford County, Monday through Friday, with noon meals. Due to great limitations, this program cannot expand.

The Strafford County Nutrition Program, funded under Title VII of the Older Americans Act, serves 35 noon meals, Monday through Friday.

Homemaker/Home Health Aide Program is completing its first full year of operation under a Title XX grant; 62% of its patient load is over retirement age and the program has had to maintain a waiting list and place a limitation on the hours of service. The program carries a client load of approximately 45.

Conclusion

The goals of these services are to: (1) improve health care by preventing more serious medical problems; (2) lower health costs by keeping patients in their home rather than in hospitals.

Since utilization of health care facilities has not declined, it appears that the rapid growth of the elderly population and their need for services has simply prevented any meaningful reduction in utilization rates.

The Committee was told by the Social Service directors for both area hospitals that many patients are placed in their facilities because of the lack of long term care beds. Both people felt at least an addition of 120 beds was necessary and perhaps more.

We can only conclude that non-institutional services remain an important element in the health care process. They need expansion and proper direction for expansion. As stated before, we recommend a study of the services available to the elderly in Strafford County.

Financial Aspects

The County is able to undertake the construction. If the total effect of the bond were upon the county tax rate, the resulting increase per thousand each year would be about $ .35. However, since "cost-related reimbursement" is mandated by federal law beginning July 1, 1976, the county can expect reimbursement on its capital costs in the Medicaid rate.

Currently, Moody Investors Service lists the Strafford County credit rating at A. Their ratings range from AAA to C. The single A is five from the top with eight other ratings following behind.

Attached is a listing of the county's current funded indebtedness.

Cost Containment

One of the most difficult criteria in the 1122 review process is cost containment. The September 25th review noted that replacement does not meet cost containment criteria. However, as pointed out by Administrator Frigon, the old building is not conducive to good service delivery and hence is more costly to operate than a new facility.

However, we must recognize that cost containment will become a larger issue in the next five years. Accordingly, we recommend to the Delegation that a management consultant be employed in 1977 to design a system to contain costs. Even recognizing the fact that the county usually serves the most severe I.C.F. cases, we can bring our costs within better range of the private facilities and we must make an effort in this direction. A management consultant with expertise in the health care field is the best route to accomplish cost containment.

In addition, with the new facility with expanded occupational and physical therapy units, we can treat clients on an out patient basis, thus forestalling the need for institutionalization and providing lower costs.

As to design cost containment, the Committee feels that an efficient design will mean more efficient delivery of services. The Committee intends to have the addition reflect some of the energy saving technology currently available. The construction site lends itself to an addition, according to architect Donald Sumner of Hersey Associates, as to make extensive site work unnecessary.

Even with the change in the reimbursement rate, we expect the county role in nursing home care to continue and grow because of the need for greater care of some patients. As Lester Billings, former Director of the Bureau of Hospital Services, pointed out in a January 13, 1975 memo:

> "The County Homes provide a substantially higher level of patient care than do the average proprietary home. They are also in a position to absorb inflation variations in census and below cost reimbursement rates."

Indeed, the Billings memo makes clear that county nursing homes will remain an important link in the health care chain for years to come.

Use of Old Building

As stated earlier, we believe the County should be the focal point in service delivery to the elderly. The old building should be the prime facility for that coordination.

The old building kitchen and dining facilities could be converted to a nutrition and Meals on Wheels site with little work. The county could thus greatly expand these vitally needed programs with no capital investment.

Part of the old building could be used pretty much "as is" for a shelter care facility for the elderly. The county could take those who do not need ICF services but may be unable to fully take care of themselves.

Administrative offices for the various agencies working with the elderly could be housed in the building. This would provide for better communication between agencies and prevent overlap and duplication.

Additionally, the Committee feels the possibility exists to use part of the old building as an alcohol rehabilitation facility. Alcoholism is our number one drug problem in New Hampshire and little is being done about it in Strafford County.

The committee we propose to study the needs of the elderly should examine these proposals, and perhaps others, to find the best use for the old building but we believe it can best be used as a service center for the elderly.

Conclusion

Before we accept or reject any or all of these proposals we need a good planning process. The resources are available for effective and intelligent planning. What is required is the initiative to undertake that planning. We believe that Strafford County is the best instrument to take the initiative in planning for the elderly.

We urge our colleagues on the Delegation, as we urge the participants in the 1122 review process, to examine carefully these proposals.

In summary we are proposing:

1. A 120 bed addition to the Riverside Rest Home with the possible need of another 40 beds in the early 1980's.

2. That the County undertake, in 1976, a systematic review of the needs, institutional and non-institutional, of the elderly in Strafford County. Such a review would be in conjunction with the various agencies, public and private, now serving the elderly. Such a review should also examine the possible role of the county as a coordinator of these services.

3. That the County employ a management consultant in 1977 in an attempt to design a system to contain costs effectively at Riverside Rest Home.

4. That the old building be considered as a shelter care facility, alcoholic rehabilitation facility and administrative agency for programs serving the elderly.

These proposals, we believe, are an effective solution to the problems, short and long range that confront us. We ask the Delegation to join with us in endorsing this program.

Cost Comparison
120 and 160 Bed Addition

120 Bed Addition:

Construction @ $16,000 per bed	$1,920,000.00
Furnishings @ $1,500 per bed	180,000.00
Architects fees @ 6%	126,000.00
Contingency Fund	74,000.00
	$2,300,000.00

160 Bed Addition:

Construction	$2,560,000.00
Furnishings	240,000.00
Architects Fees	168,000.00
Contingency Fund	132,000.00
	$3,100,000.00

The Following Bond Information Was Received From The State Street Bank and Trust Based On Current Rates:

Based on a bond of $2,300,000 at an interest rate of 7½% for 20 years the principal payment per year would be $115,000, the interest payment for the first year would be $172,500. Total interest for the bond over a period of 20 years would be $1,811,250.

Based on Strafford County's 1974 assessed valuation of $386,585,413 the ceiling for bonds would be $7,730,000. Strafford County's current bonded debt is $2,950,000.

(The 7½% interest rate is subject to change according to market conditions).

Exhibit A

Executive Committee Meeting
Strafford County Justice & Administration Building
December 16, 1975 — 11:00 a.m.

Meeting called to order by Chairman Bouchard at 11:00 a.m. Present on the roll call were Delegation members Joos, Osgood, Rowell, Clark, Maloomian, Hebert, Bouchard, Ruel, Winkley, Kincaid and O'Connor. Also present were Commissioners Dumont and Flanagan and County Treasurer, Leo Cormier. Eleven members out of a total of 15 so a quorum was declared present.

Chairman Bouchard read the request from the Treasurer to the County Commissioners to borrow in anticipation of taxes as well as the request from the County Commissioners to Chairman Bouchard requesting that the Executive Committee be called together to take the necessary action to borrow in anticipation of taxes.

Treasurer Cormier answered questions on the borrowing process and County financing and testified that the borrowing was necessary to meet the expenditures for 1976.

Motion was made by Rep. Kincaid, seconded by Rep. Ruel that the County Commissioners be authorized to authorize the County Treasurer to borrow a sum not to exceed $2,000,000 for the operation of the County in anticipation of taxes. On a roll call all present voted in favor.

There was brief discussion about the advisability of having the County fiscal year adjusted so as tax anticipation borrowing could be eliminated. No conclusion was reached.

Meeting adjourned at 11:25 on a motion of Rep. Winkley, seconded by Rep. Kincaid.

Respectfully submitted,
Shirley M. Clark
Clerk

BUDGET 1975
As Adopted

CURRENT REVENUE:	Estimated Revenue 1975
Income from Institutions:	
Riverside Rest Home	$1,024,050.00
Interest on deposits, etc.	10,000.00
Reimbursements of expenditures for support of poor, etc.:	
Old Age Assistance	7,500.00
Board and Care of Children	1,500.00
Direct Relief	2,000.00
All Other Receipts:	
Dispatch Center	12,321.00
Revenue Sharing	245,000.00
Register of Deeds	50,000.00
Crime Commission — Federal and State Funds	43,355.00
Taxes from Cities and Towns	1,679,722.69
TOTAL REVENUE	$3,075,448.69

EXPENDITURES:	Estimated Expenditures 1975
Current Maintenance Expense:	
General Government:	
Salaries of:	
(a) Commissioners	$ 8,505.00
(b) Treasurer	900.00
(c) Auditors	600.00
(d) Attorney	15,000.00
(e) Medical Referee	9,000.00
Expenses of the above Officers	80,839.39
Expenses of Register of Deeds	43,078.22
Expenses of Register of Probate and Judge of Probate	10,795.89

Expenses of Sheriff	$ 116,251.56
Care and Supplies for the Court House	124,562.18
Superior Court:	
Jury Payrolls	45,000.00
"State vs. . . . " Payrolls	10,000.00
Master Fees	10,000.00
Stenographer, etc.	25,000.00
Clerk of Superior Court	25,000.00
Sheriff & Deputies	8,000.00
Superior Court Administration	16,199.27
Public Welfare:	
Support of Poor off Farm	80,000.00
Old Age Assistance	5,500.00
Old Age Assistance (A.P.T.D.)	15,000.00
Intermediate Nursing Care	115,000.00
Board and Care of Children	45,000.00
Soldiers' Aid	6,000.00
County Home Patients	52,560.00
Welfare Administration	31,068.27
Interest:	
On Temporary Loans	60,000.00
On Bonds	163,331.25
Other Accounts:	
County Extension	58,780.02
Strafford County Guidance	50,000.00
Strafford County Homemakers	17,420.00
Strafford County Pre-Natal	2,550.00
Fire Training Center	500.00
Principal on bonds and long term notes	200,000.00
Contingency Fund	10,000.00
County Convention	4,100.00
Communications Technical Assistance	1,575.00
Capitol Outlay	12,000.00
Riverside Rest Home	1,626,287.64
TOTAL APPROPRIATIONS	$3,105,403.69

Strafford County Commissioners
Report for the Year 1975

In accordance with the Public Laws of the State of New Hampshire, the County Commissioners of Strafford County herewith submit this annual report of various County officials for the year ending December 1975.

As promised, beginning in January of 1975 the Board of County Commissioners began holding formal weekly meetings on Tuesdays at 10:00 a.m. in the Commissioners' Conference Room at the Justice and Administration Building in compliance with the Right-to-Know Law. An agenda is posted each Friday on the Commissioners' entrance at the Justice and Administration Building and also at the Riverside Rest Home. Minutes of each meeting are available for public inspection in the Commissioners' office. We welcome any citizen to be present at these meetings when an issue may be of interest to them.

Already one year has passed since moving into our new facilities and each department has adjusted well to their new environment. To most citizens of Strafford County, we don't have to explain the many services offered at the Justice and Administration Building as we are certain that they were viewed by each of you when you were present at the Dedication Ceremonies and Open House that was held on Sunday, June 8, 1975. We are proud to state that more than 1,000 persons were in attendance for these ceremonies.

We are pleased to see that the Justice and Administration Building is able to meet the needs of many other public service organizations not necessarily associated with County government. As the year went on we found that we were being contacted by numerous organizations such as the New Hampshire Police Academy, Strafford Regional Planning, Strafford Guidance Center, the Boy Scouts of America, and the New Hampshire Superior Court Secretariat to use the facilities for various meetings and functions and we were more than happy to accommodate them. It is estimated that in the future there will be thousands of area citizens coming here on a yearly basis for various meetings and seminars.

The Strafford County Cooperative Extension Service was always a part of Federal, State and County government and over the years it has received more County monies than either the Federal or State put together. Therefore, we felt it would be beneficial to County residents to move the Extension Service closer to County government and thus in July of 1975 they moved into the Justice and Administration Building. The program is constantly expanding and working toward the involvement of as many county residents as possible. Since they have moved in, they have had various group meetings with many residents of Strafford County. We are proud to have them with us.

Upon the recommendation of the consulting Certified Public Accountant, Martin Hegarty, the County instituted a double-entry bookkeeping system to maintain a sound accounting and reporting system. We have been very pleased with the results.

We have been very involved in the Manpower program which has helped not only the unemployed to obtain gainful employment but has also relieved our cities and towns by keeping many citizens off the welfare rolls.

After having placed a great deal of time, effort, and thought into the proposal, the Strafford County Convention dutifully approved the 120-bed addition at the Riverside Rest Home because Federal regulations pertaining to the Life Safety Code forced us to abandon 80 beds in the old section of the Riverside Rest Home.

In early 1975 the County Commissioners adopted a personnel policy for all employees at the Riverside Rest Home and the Strafford County Jail. The employees, upon hiring, know what is expected of them on the County level and what they can expect from the County.

In August of this year the County Jail experienced a bad fire which resulted in heavy smoke damage to the entire interior of the jail and the evacuation of 23 prisoners from the jail for 34 days. At this time, on behalf of Strafford County, we would like to thank the people in Rockingham County for all the assistance extended to us during our time of crisis. Since that time the jail has been completely renovated with the exception of the shower room which we are

now in the process of doing. Plans are being formulated at the present time to install security T.V. cameras and an intercom system throughout the jail. Also plans for an electronic security locking system, which would lock 64 doors, is being devised. Hopefully, this will be paid for through 95% Crime Commission funds and 5% County funds.

Revised rules and regulations for inmates at the Strafford County Jail were implemented in October 1975 because the old rules hadn't been revised for so many years and thus had become obsolete.

Again this year, the Prisoner Work Release Program proved very beneficial to cities and towns of Strafford County. We hope that this program will continue in the future, not only for the free labor it provides but also because it has proven to be good therapy for the prisoners for the personal satisfaction gained through a "job well done".

Last, but not least, the Board of County Commissioners would like to take this opportunity to thank the Department Heads and personnel of Strafford County for their dedication and loyalty which continues to enhance the growth of County government.

Paul J. Dumont, Chairman
Andrew R. Courteau, Sr., Vice-Chairman
John L. Flanagan, Clerk

Financial Report of Strafford County
For the Fiscal Year Ending December 31, 1975

BALANCE SHEET

ASSETS

Cash and Temporary Investments:		
General Fund	$134,964.49	
County Nursing Home, Farm, & Jail	79,354.42	
Superior Court	10,596.28	
Petty Cash – Commissioners' Office	50.00	
Petty Cash – Register of Deeds	20.00	
Grant Account	3,344.19	
Food Stamp Account	500.00	228,829.38
Accounts Receivable		
Grants	5,710.19	
Commissioners' Office (Group Health)	3.85	
County Nursing Home	87,562.87	
Jail	254.64	93,531.55
TOTAL ASSETS:		$322,360.93

LIABILITIES

Unexpended Balances of Appropriations and Special Funds		
Federal Revenue Sharing Funds	$ 2,165.59	
Governor's Crime Commission	3,772.50	
Capital Projects Funds:		
Building Fund	71,407.21	
Chlorination Project	15,909.10	
Register of Deeds	9,904.13	
Accounts Payable and Encumbrances:		
County Jail	4,090.40	
County Farm	102,102.09	$106,192.49
Other:		
FICA – Employee	3,184.76	
Retirement Withheld	428.06	
Income Tax Withheld	52.64	
FICA – Employer	3,852.23	
Retirement – County Share	115.94	
Total Liabilities		216,984.65
Current Surplus (Deficit)		105,376.28
TOTAL LIABILITIES & SURPLUS (DEFICIT)		$322,360.93

RECEIPTS

General Government:		
Taxes:		
From Towns and Cities	$1,679,722.69	
Superior Court - Fines and Forfeits	1,454.06	
Register of Deeds — Fees	53,679.46	
Sheriff's Writ Fees	10,350.00	
Income From Institutions:		
County Nursing Home	1,133,637.17	
Other Income:		
Interest Earned:		
Savings Accounts and Certificates of Deposit	16,443.08	
Welfare Reimbursements:		
APTD	608.48	
Old Age Assistance	688.18	
Direct Relief	1,719.23	
Board and Care of Children	1,270.20	
County Patients	13,302.24	
Area Communication Service	12,321.00	
Jury Views	390.65	
Insurance Refunds	4,298.00	
Miscellaneous Income	546.36	
Special Grants:		
Crime Commission Grants	68,529.42	
Manpower Programs	16,347.18	
Revenue Sharing Entitlements	245,000.00	$3,260,307.40
Net Change — Receivables		15,879.74
Total Receipts From All Sources		3,276,187.14
Cash on hand at beginning of year		270,265.58
GRAND TOTAL		$3,546,452.72

PAYMENTS

General Government:		
Administration — Commissioners' Office	$ 64,697.96	
County Attorney	42,100.58	
Register of Deeds	45,963.73	
Register of Probate	8,265.61	
Sheriff	117,125.64	
Sheriff's Special Grants:		
Region IV	29,611.81	
Communications Technical Assistance	1,901.38	
PEP Program	3,133.96	$ 312,800.67
Medical Referee	3,842.60	
Maintenance of Court House	95,216.17	
Superior Court	143,352.01	
Public Welfare	326,084.62	568,495.40
County Nursing Home:		
Administration	81,384.78	
Dietary	282,695.86	
Nursing	634,096.02	
Plant Operation	156,233.20	
Laundry and Linen	95,892.09	
Housekeeping	105,009.28	
Physicians and Pharmacy	42,997.63	
Special Services	87,677.87	
County Jail	194,623.71	1,680,610.44
Social Service Accounts	70,470.00	
Cooperative Extension Service	58,780.02	129,250.02
Other Expenditures:		
Interest on Short & Long Term Notes & Bonded Debt		212,692.30
Principal on Long Term Notes		200,000.00
Capital Outlay — Sheriff		12,473.38
		$3,115,713.28
Net Change — Liabilities		201,910.06
County Convention Expenses	3,688.60	
1974 Unused Encumbrances	(7,822.53)	
Contingency Fund	3,525.00	
Total Payments for All Purposes		3,317,623.34
Cash on hand at end of year		228,829.38
GRAND TOTAL		$3,546,452.72

SCHEDULE OF COUNTY PROPERTY
1975

Land and Buildings:	
Court House	$2,600,000.00
Jail	35,000.00
Work Shop	3,000.00
Nursing Home	1,450,000.00
Boiler House	22,000.00
Laundry	20,000.00
Hay Barn	117,000.00
Storage Shed, Aluminum garage, and garage	15,000.00
Furniture and Equipment:	
Court House	200,000.00
Jail	3,300.00
County Hospital	145,000.00
Boiler House	44,000.00
Laundry	17,000.00
	$4,571,800.00

TREASURER'S REPORT – 1975

All 1975 taxes due Strafford County from Cities and Towns have been paid.

Balance on hand January 1, 1975	$ 213,046.97
Receipts—Year Ending December 31, 1975	9,299,451.01
Cash from all sources	$9,512,497.98
Expenses—Year ending December 31, 1975	9,286,898.06
Balance—December 31, 1975	$ 225,599.92

Leo Cormier, Treasurer

REVENUE SHARING FUND

Balance—January 1, 1975	$ 78,888.59
Entitlements Received in 1975	168,277.00
Total cash available	$247,165.59
Disbursements—1975	245,000.00
Unexpended Balance	$ 2,165.59

STATEMENT OF OUTSTANDING DEBT

	Date of Issue	Date of Maturity	1975 Principal	Balance
Long term notes:	1971	1981	$ 20,000.00	$ 110,000.00
Bonds:	1973	1993	135,000.00	2,385,000.00
	1969	1988	35,000.00	455,000.00
	1970	1990	10,000.00	125,000.00
Total outstanding debt				$3,075,000.00

Purpose of Expense	1975 Appropriation	1975 Actual Expense	Over Expense	Under Expense
Salaries:				
Commissioners, Auditors, Treasurer	$ 10,005.00	$ 10,005.00	$.....	$.....
County Attorney	15,000.00	15,000.00	.....	.....
Medical Referee	9,000.00	3,842.60	.....	5,157.40
Sheriff	11,331.00	11,331.00	.....	.....
Expenses of above Officers	185,759.95	187,448.49	1,688.54	.....
Register of Deeds	43,078.22	45,963.73	2,885.51	.....
Register of Probate	9,894.80	7,494.43	.....	2,400.37
Judge of Probate	901.09	771.18	.....	129.91
Maintenance Court House	124,562.18	95,216.17	.....	29,346.01
Superior Court	139,199.27	143,352.01	4,152.74	.....
Riverside Rest Home	1,626,287.64	1,680,610.44	54,322.80	.....
Direct Relief	80,000.00	77,996.04	.....	2,003.96
Old Age Assistance	5,500.00	3,570.75	.....	1,929.25
Old Age Assistance – APTD	15,000.00	9,424.53	.....	5,575.47
Intermediate Nursing Care	115,000.00	116,828.47	1,828.47	.....
Board and Care of Children	45,000.00	46,059.45	1,059.45	.....
Soldier's Aid	6,000.00	865.49	.....	5,134.51
County Home Patients	52,560.00	41,100.33	.....	11,459.67
Welfare Administration	31,068.27	30,239.56	.....	828.71
Strafford County Extension	58,780.02	58,780.02	.....	.....
Strafford County Guidance	50,000.00	50,000.00	.....	.....
Strafford County Homemakers	17,420.00	17,420.00	.....	.....
Strafford County Pre-Natal	2,550.00	2,550.00	.....	.....
Fire Training	500.00	500.00	.....	.....
Capitol Outlay	12,000.00	12,473.38	473.38	.....
Interest on Bonds	163,331.25	163,331.25	.....	.....
Interest on Tax Anticipation	60,000.00	49,361.05	.....	10,638.95
Principal Payments	200,000.00	200,000.00	.....	.....
County Convention	4,100.00	3,688.60	.....	411.40
Contingency Fund	10,000.00	3,525.00	.....	6,475.00
Communications Technical Assistance	1,575.00	1,901.38	326.38	.....
Region IV		29,611.81	29,611.81	.....
TOTAL	$3,105,403.69	$3,120,262.16	$96,349.08	$81,490.61

OVER EXPENSE – $14,858,47

SUMMARY OF ACTUAL RECEIPTS
1975

Riverside Rest Home	$1,133,637.17
Superior Court	1,454.06
Register of Deeds	53,679.46
Interest Earned	16,443.08
Welfare — APTD	608.48
Welfare — Old Age Assistance	668.18
Welfare — Direct Relief	1,719.23
Welfare — Board & Care	1,270.20
Welfare — County Home Patients	13,302.24
Manpower — PEP Program Title VI	16,347.18
Sheriff's Dept. — Deputies' Fees	10,350.00
Dispatch Center	12,321.00
Sheriff's Dept—Jury Views	390.65
Insurance Refunds	4,298.00
Revenue Sharing	245,000.00
Miscellaneous	546.36
Crime Commission Grants	68,529.42
	$1,580,584.71

SUMMARY OF ACTUAL 1975 EXPENDITURES

ADMINISTRATION

Salaries: Commissioners	$8,505.00
Salaries: County Auditors	600.00
Salary: Treasurer	900.00
Salaries: Clerical	15,325.14
Salaries: Security Guards	21,259.61
Social Security	2,772.92
Group Health Insurance	705.00
Retirement	596.10
Workman's Compensation	2,580.00
Other Fees and Outside Services	322.95
Printing of County Report	611.60
Photo-copy Supplies	843.75
Office Supplies	1,130.93
Dues, Licenses, and Subscriptions	812.00
Postage	422.78
Other Supplies	282.40
Advertising and Public Relations	808.00
Telephone	3,994.38
Travel - Reimbursed - In State	1,592.17
Equipment Repairs	93.23
New Equipment	540.00
	$64,697.96

COUNTY ATTORNEY'S DEPARTMENT

Salary: County Attorney	$15,000.00
Salary: Clerical	1,876.50
Social Security	933.68
Photo-copy Supplies	630.00
Office Supplies	1,119.52
Postage	170.00
Other Supplies (Books)	488.00
Telephone	694.36
Travel - Reimbursed - in State	551.40
Salary: Assistant County Attorney	11,999.52
Salary: Clerical	1,265.00
Social Security	623.82
Group Health Insurance	150.00
Travel - Reimbursed - In State	155.76
Jail Managers Seminar	1,193.00
Criminal Investigator	5,250.02
	$42,100.58

REGISTER OF DEEDS

Salary: Register	$11,200.00
Salaries: Clerical	18,211.35
Social Security	1,721.61
Retirement	157.80
Data Process	5,297.50
Other Fees and Outside Services	3,816.87
Photo-copy Supplies	2,509.28
Office Supplies	906.18
Dues, Licenses, and Subscriptions	5.00
Postage	600.00
Telephone	819.84
Equipment Repairs	45.30
General Liability Insurance (paid for 2 years)	673.00
	$45,963.73

REGISTER OF PROBATE

Social Security	$ 447.57
Other Fees and Outside Service	2,648.87
Photo-Copy Supplies	874.27
Office Supplies	887.58
Postage	944.60
Telephone	581.71
Equipment Repairs	127.31
New Equipment	982.52
	$7,494.43

JUDGE OF PROBATE

Compensation/Bailiff	$314.00
Social Security	15.92
Assigned Counsel	161.40
Telephone	279.86
	$771.18

SHERIFF'S DEPARTMENT

Salary: Sheriff	$ 11,331.00
Salary: Criminal Investigator	5,500.00
Salary: Deputy Sheriff and Clerical	6,630.52
Social Security	1,199.34
Group Health Insurance	961.89
Retirement	2,324.60
Other Fees and Outside Services	798.30
Office Supplies	1,047.49
Dues, Licenses, and Subscriptions	285.98
Postage	350.00
Deputy Sheriffs' Salaries	26,748.69
Telephone	1,902.39
Travel - Reimbursed - In State	516.58
Travel - Reimbursed - Out of State	821.82
Auto Expenses - Gas, Oil	3,456.50
Auto Repairs	1,830.86
Equipment Repairs	529.43
General Liability Insurance	1,950.00
New Equipment	777.69
Salaries: Dispatchers	30,607.62
Social Security	24.73
Group Health Insurance	150.00
Retirement	1,579.48
Office Supplies	275.87
Electricity	212.63
Telephone	2,700.58
Equipment Repairs	615.36
Communications Equipment	10,934.00
Other Grants - Match	922.60
	$116,985.95

COURT HOUSE MAINTENANCE

Salaries: Maintenance	$38,780.00
Social Security	2,300.47
Group Health Insurance	735.00
Retirement	263.97
Other Fees and Outside Services	1,283.82
Other Supplies	3,765.39
Electricity	41,102.07
Water	8.06
Building Repairs	784.40
Equipment Repairs	338.49
General Liability Insurance	3,714.50
New Equipment	2,140.00
	$95,216.17

SUPERIOR COURT

Allowance for Clerk and Clerical hire in excess of fees and fines	$ 10,611.61
Social Security	2,175.52
Group Health Insurance	585.00
Retirement	254.01
Other Fees and Outside Services)	
Photo-copy Supplies)	
Office Supplies)	12,050.19
Postage)	
Telephone)	
Jury Payroll	54,693.77
State vs. . . . . Payroll	9,934.47
Master's Expense	7,423.90
Court Stenographer	33,699.39
Bailiff's Expense	11,924.15
	$143,352.01

WELFARE DEPARTMENT

Salary: Director of Welfare	$ 12,250.00
Salaries: Clerical	13,956.56
Social Security	1,614.41
Group Health Insurance	360.00
Retirement	333.35
Office Supplies	854.83
Dues, Licenses, and Subscriptions	13.00
Postage	387.50
Direct Aid	77,996.04
Old Age Assistance	3,570.75
Old Age Assistance-APTD-MD	9,424.53
Intermediate Nursing Care	116,828.47
Soldier's Aid	865.49
Board and Care of Children	46,059.45
Telephone	319.91
Travel - Reimbursed - In State	150.00
County Home Patients	41,100.33
	$326,084.62

OTHER ACCOUNTS

Medical Referee	$ 3,842.60
Interest on Temporary Loan	49,361.05
Interest on Bonds	163,331.25
Capitol Outlay	12,473.38
Long Term Notes - Principle	200,000.00
Strafford County Extension	58,780.02
Strafford County Guidance	50,000.00
Strafford County Homemakers	17,420.00
Strafford County Pre-Natal	2,550.00
Fire Training Center	500.00
County Convention	3,688.60
Contingency Fund	3,525.00
Communications Technical Assistance	1,901.38
Region IV Office (See Revenues)	29,611.81
	$596,985.09

STRAFFORD COUNTY

Apportionment of County Tax
1975

$1,679,722.69

	Proportion of Tax	Amount of Tax
Barrington	$ 48.86	$ 82,071.25
Dover	264.60	444,454.62
Durham	87.37	146,757.37
Farmington	49.96	83,918.95
Lee	28.51	47,888.89
Madbury	12.44	20,895.75
Middleton	12.71	21,349.28
Milton	39.75	66,768.98
New Durham	37.93	63,711.88
Rochester	240.14	403,368.61
Rollinsford	26.21	44,025.53
Somersworth	118.18	198,509.63
Strafford	33.34	56,001.95
	$1,000.00	$1,679,722.69

STRAFFORD COUNTY AUDITOR'S REPORT
Fiscal Year Ended December 31, 1975

Balance on hand Jan. 1, 1975	$ 213,046.97	
Receipts-Year ending Dec. 31, 1975	9,299,451.01	
	$9,512,497.98	
Payments-Year ending Dec. 31, 1975	$9,286,898.06	
Balance-Dec. 31, 1975 as per Cash Book		$225,599.92
Balance in various banks as per statement	$274,748.81	
Less: Outstanding Orders	49,148.87	
Reconciled bank statements Dec. 31, 1975		$225,599.92

County Farm Superintendent's Account:

Total amount of receipts from Institution, Year ending Dec. 31, 1975	$1,155,305.08
Total Remittances to County Treasurer, Year ending Dec. 31, 1975	$1,155,305.08

Indebtedness-Dec. 31, 1975

Outstanding Temporary Loans in Anticipation of Taxes	none
Outstanding Long Term Notes	$110,000.00
Outstanding Bonds	$2,965,000.00
County Taxes Due from Towns and Cities	none

Signed:

Jean R. Gill
Euclid A. Dupuis
COUNTY AUDITORS

GEORGE A. FRIGON
Administrator

Tel. 742-1348

Administrator's Annual Report
Riverside Rest Home
December, 1975

To the Honorable Board of County Commissioners.

During this past year we have seen many changes take place at the Riverside Rest Home.

To begin with, we requested the installation of a Fire Alarm Zone from the Old Building to the main board directly to the Dover Fire Station. Two pull stations and four fire horns were also installed. Panic hardware was installed on all exit doors in the Old Building. Fire evacuation plans are posted at all nursing stations. We had 14 fire drills during the year.

Due to increased documentation it became necessary to separate the Social Services Department from the Activities Department. This new entity is under the able direction of Mrs. Isabelle Quimby.

Mrs. Iris McQuarrie, our Activities Program Coordinator, retired in November. She had been with us for two years and performed an excellent job. She has been missed a great deal by the patients and personnel. Fortunately we were able to fill the position with one of our able assistants, Mrs. Geraldine Spencer. Gerrie has taken the new responsibilities with ease and capability.

One event that pleased me very much during the course of the year was the unanimous approval given by the Delegation for 120 bed addition. I realize there are still many hurdles to overcome, but it is a beginning.

Another very important aspect in the Home are the Service Organizations that never let us down. The Friendly Visitors continue to put on their beautiful Christmas Party. Various Social and Fraternal Organizations, singing groups and volunteers bring cheer and comfort to the residents. To all of you I say thank you very much.

Our Catholic and Protestant Chaplains have been faithful in visiting our patients and bringing spiritual consolation.

At the present time I am deeply indebted to Dr. Paul M. Choate, who is providing us with excellent physician service.

I would like to thank each and every member of the Staff. Without you, I could not function properly and meet the needs of the residents and fulfill the requirements of the Licensing Bureau.

In closing, I would like to express my deep appreciation to the County Commissioners.

Respectfully submitted,

George A. Frigon
Administrator

RIVERSIDE REST HOME

Expenses for 1975

ADMINISTRATION

Salary: Administrator	$13,700.00
Salary: Assistant Administrator	9,798.00
Salaries: Other	39,130.75
Social Security	3,682.56
Group Health Insurance	555.00
Retirement	358.16
Workmen's Compensation	883.00
Other Fees and Outside Services	2,526.50
Office Supplies	2,101.76
Postage	616.15
Supplies and Other Expenses	510.14
Advertising and Public Relations	1,103.67
Telephone and Communications	4,591.83
Travel - Auto	2,594.15
Administrator's Expense Account	447.00
Travel - Other	286.11
Research Study	(1,500.00)
	$81,384.78

DIETARY

Salaries and Wages	$116,305.79
Social Security	6,683.94
Group Health Insurance	1,515.00
Retirement	1,159.56
Workmen's Compensation	2,257.72
Supplies and Other Expenses	12,259.55
Food	141,722.70
New Equipment	791.60
	$282,695.86

NURSING

Salary: Director	$ 10,700.00
Salary: Assistant Director	9,456.00
Salaries: RN's	81,253.82
Salaries: LPN's	94,972.55
Salaries: Aides	367,140.55
Social Security	32,547.79
Group Health insurance	7,676.10
Retirement	4,668.99
Workmen's Compensation	8,375.83
Supplies and Other Expenses	13,312.15
In Service Training	2,552.24
New Equipment	1,440.00
	$634,096.02

PLANT

Salaries: Manpower Employees	$48,681.98
Social Security	2,811.78
Group Health Insurance	705.00
Retirement	297.35
Workmen's Compensation	948.65
Purchased Services	2,333.13
Supplies and Other Expenses	7,696.72
Store Purchases	9,890.35
Electricity	18,096.19
Gas	2,800.03
Water	4,446.01
Fuel	33,414.26
Building Repairs	3,224.94
Equipment Repairs	6,890.31
Real Estate Taxes	3,016.02
Plant Insurance	9,491.27
New Equipment	1,489.21
	$156,233.20

LAUNDRY AND LINEN

Salaries and Wages	$53,585.39
Salaries: Sewing Room	13,587.04
Social Security	3,887.99
Group Health Insurance	1,162.77
Retirement	325.85
Workmen's Compensation	1,474.97
Purchased Services	471.95
Supplies and Other Expenses	5,206.29
Purchases - Linen	7,835.42
Electricity	1,331.49
Gas	3,675.05
Repairs to Equipment	2,658.15
New Equipment	689.73
	$95,892.09

HOUSEKEEPING

Salaries and Wages	$ 71,650.61
Social Security	4,155.96
Group Health Insurance	1,639.62
Retirement	740.59
Workmen's Compensation	1,490.22
Supplies and Other Expenses	25,332.28
	$105,009.28

PHYSICIAN-PHARMACY

Salary: Physician	$ 9,000.00
Salary: Pharmacist	6,329.96
Social Security	896.86
Workmen's Compensation	114.00
Purchased Services - Physicians	432.00
Supplies and Other Expenses	461.95
Purchases - Drugs	25,054.36
	$42,289.13

LABORATORY

Purchased Services	$688.50

X-RAY

Purchased Services	$20.00

PHYSICAL THERAPY

Salary: Therapist	$ 9,408.00
Salary: Aides	7,915.01
Social Security	887.13
Group Health Insurance	225.00
Retirement	171.21
Workmen's Compensation	330.00
Supplies and Other Expenses	1,664.14
	$20,600.49

MINISTERIAL

Purchased Services	$1,000.00

SOCIAL SERVICE

Salary: Director	$ 8,736.00
Salary: Co-ordinator	5,531.58
Salary: Man-power - Others	9,610.78
Social Security	1,389.31
Group Health Insurance	195.00
Retirement	170.71
Workman's Compensation	455.43
Supplies and Other Expenses	3,956.75
Seed Money	7,500.00
	$37,545.56

OTHER SPECIAL SERVICES

Salary: Barber	$3,680.00
Social Security	215.31
Workmen's Compensation	67.00
Funeral, Cemetary	300.00
Purchased Services	1,889.62
Film Expense - Residents	552.88
Special Service	921.02
	$7,625.83

GROUNDKEEPING

Salary: Groundkeeper	$ 9,090.00
Social Security	546.64
Group Health Insurance	180.00
Workmen's Compensation	185.00
Supplies and Other Expenses	1,178.52
Electricity	1,109.59
Gas (Heating)	174.45
Fuel (Heating)	460.37
Gas, Oil, Grease	4,044.53
Seed, Fertilizer, Spray	125.80
Building Repairs	501.67
Equipment Repairs	1,350.11
New Equipment	1,959.31
	$20,905.99

JAIL

Salary: Captain	$ 10,088.00
Salary: Guards and Manpower Employees	114,396.86
Social Security	7,222.51
Group Health Insurance	1,233.00
Retirement	514.51
Workmen's Compensation	3,159.00
Film Expense	552.88
Physician - Medical Expense	10,708.07
Outside Board and Care	4,337.51
Supplies and Other Expenses	6,044.91
Meals	19,620.33
Clothing - Inmates	3,956.69
Clothing - Guards	1,532.75
Electricity	1,664.37
Water (New)	169.26
Fuel	900.00
Telephone and Communications	556.58
Linen-Bedding	1,005.00
Building Repairs	5,761.88
Equipment Repairs	73.24
Plant Insurance	1,027.36
New Equipment	99.00
	$194,623.71

RESIDENTS OF VARIOUS CITIES AND TOWNS WHO WERE PATIENTS AT RIVERSIDE REST HOME DURING 1975 SHOWING TOTAL AMOUNT OF PATIENT DAYS

PRIVATE BOARDERS:		
1	FARMINGTON	90 Patient Days
2	SOMERSWORTH	391 Patient Days
CITY AND TOWN CASES:		
1	DOVER	82 Patient Days
2	ROCHESTER	102 Patient Days
COUNTY CASES:		3,919 Patient Days
6	DOVER	
3	ROCHESTER	
2	ROLLINSFORD	
3	SOMERSWORTH	
1	STRAFFORD	
STATE WELFARE CASES:		51,848 Patient Days
3	BARRINGTON	
67	DOVER	
8	DURHAM	
11	FARMINGTON	
3	MILTON	
1	NEW DURHAM	
54	ROCHESTER	
1	ROLLINSFORD	
36	SOMERSWORTH	
2	STRAFFORD	

STRAFFORD COUNTY JAIL & HOUSE CORRECTION ANNUAL REPORT OF PRISONERS OF CRIMINAL OFFENSES IN EACH CATAGORY FOR 1975

ASSAULTS	
Assaults on Police Officer	2
Aggravated Assault on Officer	1
Aggravated Assault	14
Assaults	13
BURGLARIES	
Burglary	79
Attempted Burglary	6
Accomplice to Burglary	0
ROBBERIES	
Robbery	6
Accomplice to Robbery	1
Armed Robbery	2
Accomplice to armed Robbery	1
MURDER	
Murder (1st Degree)	2
THEFTS	
Theft	19
Theft by check	1
Theft by unauthorized taking	8
Theft by deception (Accomplice)	1
LARCENIES	
Larceny	3
Criminal Mischief	8
Criminal Threatening	6
Criminal Trespass	12
Drunk	10
DWI	63
Contempt	19
DRUGS	
Manufacture of Controlled Drug	1
Possession of Controlled Drug	19
Sale of Controlled drug	8
Possession of Marijuana	1
Possession of Hypo Needle/Syringe	2
Gift of Marijuana	1

STOLEN PROPERTY

Retaining Stolen Property	1
Possession of Stolen Property	2
Receiving Stolen Property	6
Disposing of Stolen Property	1
Wilful Concealment	2
Default of Payment	1
Forgery	4
Uttering a false writing	1
Failure to appear	2
Failure to stop for officer	2

RAPES

Rape	1
Kidnapping	1

ESCAPES

Escape	1
Fugative from Justice	3

POSSESSION OF WEAPONS

Possession of concealed weapon	1
Possession of brass knuckles	1
Violating of probation	5
Violating a court order	1

FELONIOUS SEX ASSAULT 1

Disorderly Conduct	23
Habitual offender	1
Jumping Bail	2
Littering	1
Loitering	1
Selling W/O Hawkers License	1
Allowing Unlicensed person to operate motor vehicle	1
Leaving scene of Accident	1
Misuse of plates	3
Operating W/O license	5
Operating unregistered vehicle	4
Operating while intoxicated	1
Operating W/O financial responsibility	4
Operating after revocation	11

Operating while intoxicated	1
Operating to endanger	1
Operating uninspected motor vehicle	3
Taking Motor Vehicle without consent	8
Reckless Operation	
Unauthorized use motor vehicle	3
Unauthorized use Propelled vehicle	3
Conduct after Accident	1
Speeding	2
Failure to pay fine	1
Ringing of false alarms	4
Trespassing	1
Intoxicated	8
Drinking	5

Total cost of Maintaining Prisoners at Strafford County Jail & House of Correction.

Per Day	$15 for each Inmate.
Yearly	$5475.00 For each Inmate kept 365 Days.

Captain Wilfred J. Gagne, Administrator
Strafford County Jail & House Correction
Dover, N.H.

ITEMIZATION OF WELFARE EXPENSE
1975

Welfare Administration	$ 30,239.56
Direct Relief Cities and Towns	77,996.04
Soldier's Aid	865.49
Old Age Assistance	3,570.75
Old Age Assistance - APTD	9,424.53
Intermediate Nursing Care	116,828.47
Board and Care of Children	46,059.45
County Home Patients	41,100.33
	$326,084.62

DIRECT RELIEF - CITIES AND TOWNS

Dover	$22,574.37
Rochester	33,677.28
Somersworth	8,835.13
Other Towns	10,745.62
Adult Board and Care	1,263.64
Physicians	900.00
	$77,996.04

DIRECT RELIEF - SOLDIERS' AID

Dover	$458.96
Rochester	125.76
Somersworth	80.00
Other Towns	200.77
	$865.49

Old Age Assistance - County pays 50% plus $6. medical per case	$ 3,570.75
Old Age Assistance - Aid to Permanently and Totally Disable - County pays 50% plus $23. medical per case	9,424.53
Intermediate Nursing Care - 18.975% to July 1975 increased to 19.86%	116,828.47
	$129,823.75

Board and Care of Children - plus clothing (41 cases)	$46,059.45

To the Honorable Board of County Commissioners:

JANUARY TERM, 1975

Charges Against County

Allowance for Clerk and Clerical Hire	$14,615.13
Credit in Hands of Clerk	900.00
	$15,515.13

Credits to County

Civil Entries	126 @ $10.00	$ 1,260.00
Equity Entries	151 @ 10.00	1,510.00
State - Appeal Entries	115 @ 5.00	575.00
Fines, Costs and bail forfeiture		7,590.00
Allowance for Clerk and Clerical Hire Drawn		4,580.13
		$15,515.13

April 7, 1975

Account approved.

Wayne J. Mullavey

Presiding Justice.

APRIL TERM, 1975

Charges Against County

Allowance for Clerk and Clerical Hire	$24,572.01
Credits in Hands of Clerk	10.00
	$24,582.01

Credits to County

Civil Entries	163 @ $10.00	$ 1,630.00
Equity Entries	301 @ 10.00	3,010.00
State Appeal Cases	191 @ 5.00	955.00
Fines and bail forfeiture		12,930.00
Allowance for Clerk and and Clerical Hire drawn		5,157.01
Credits from January Term, 1975		900.00
		$24,582.01

September 9, 1975

Account approved.

Wayne J. Mullavey

Presiding Justice

SEPTEMBER TERM, 1975

Charges Against County

Allowance for Clerk and Clerical Hire	$17,453.81
Credits in Hands of Clerk Paid to Commissioner	1,421.66
	$18,875.47

Credits to County

Civil Entries	178 @ $10.00	$ 1,780.00
Equity Entries	186 @10.00	1,860.00
State Appeal Cases	133 @ 5.00	665.00
Fines and Bail forfeiture		13,717.00
Allowance for Clerk and Clerical Hire Drawn		843.47
Credit April Term		10.00
		$18,875.47

December 31, 1975

Account Approved.

Wayne J. Mullavey

Presiding Justice

Respectfully submitted,
Richard H. Keefe
Clerk of Superior Court

ANNUAL REPORT

1975

COUNTY ATTORNEY

The County Attorney's office main functions in 1975 were to prosecute felonies and misdemeanors at the Superior Court level. As the Strafford County Superior Court had three terms, our criminal trial caseload was approximately eight hundred (800) cases. Fortunately, the backlog of cases has been largely eliminated. Our other duties included prosecuting cases at the District Court level for several of the smaller communities, legal advice to the County Commissioners, instituting civil actions on behalf of the County, criminal investigations, coordinating the activities of the local and state police departments, and Uniform Reciprocal Support hearings and petitions.

My staff includes an Assistant Prosecutor, two secretaries, and a Criminal Investigator.

Our thanks to the Offices of the Clerk of Court, Sheriff, and County Commissioners for their cooperation this past year.

Respectfully submitted:

Hamilton R. Krans, Jr.

1975 SHERIFF'S REPORT

1975 marked the beginning of my fourth term as Sheriff and certainly brought about more changes in the Strafford County Sheriff's Department than any of my previous six years in office.

Three terms (September, January and April) of Superior Court were initiated several years ago but this was our first experience at running two courts simultaneously. As a result, my bailiffs and I were extremely busy with court duties this year.

Also, it seemed that the first six months we lived and breathed nothing but budget, budget, budget! When it was finally accepted, the delegation had voted to buy three new cruisers and to put our three civil deputies on salary as of July 1, 1975, with all civil fees to then go to the county.

In accordance with RSA 104:30A, from January 1 through June 30, 1,178 writs were logged and the civil deputies earned a total of $9,056.41 in fees and travel. From July 1 through December 31, 1,111 writs were logged with $10,978.17 in fees and travel being collected. Of this sum, $614.50 went to the Register of Deeds in payment for Real Estate Attachments, $10,350.00 to the Commissioners ($350.00 over our forecast) and we have a balance of $13.67 in the account.

This change-over in billing necessitated a whole new bookkeeping system and a lot of extra responsibility for our clerk and at this time, we respectively request an audit of our books by an auditor of the Commissioners' and/or the delegations' choice.

Other income of $12,321.00 was realized from the seven towns we dispatch for and $390.65 from attorneys for using the van on jury views. Whenever a view was requested by the State, there was no charge to the county by our department.

In other areas, one of our deputies attended an N.R.A. Police Firearms Instructors' School, sponsored by the State Police, and is now a registered instructor and our criminal investigator, who is enrolled in a Masters' Program in Criminal Justice Administration, (and whom we share with the County Attorney) participated in roughly 175 investigations and had extraditions from Florida, Massachusetts and Maine. In addition, he collected $46,971.50 for the Superior Court and the New Hampshire Probation Department on mitts, capias and Superior Court bail money.

In 1975, we transported 1,347 subjects (down 20 from last year) between the courts, jails and/or hospitals. Through a Crime Commission grant and the "seed" money made available to us through the generosity of the delegation in the budget (Item No. 4140.79), we were able to purchase I.D. Photographic and Fingerprint equipment at only a small cost to the county.

We now have an automatic counter on the console in the Dispatch Center and our transmissions for the year totaled 248,921, an average of 681 per day in our 24 hour coverage.

As usual, my staff has done an outstanding job for the department and I am proud and grateful for their loyalty and cooperation in getting a tough job done for both me and the county.

Respectfully submitted,

Harold R. Knight

Annual Report of Dover Clergy Association for the Riverside Rest Home

By vote of the Dover Clergy Association at their September 23, 1975 meeting, responsibility has been assumed by the Association for weekly Protestant services of worship at the Rest Home. It was also agreed that a monthly "presence" would be made by Dover churches on a rotating basis. A sum of $500.00 would be paid to the Association annually to maintain this service.

A regular schedule was established for coverage of each Sunday and each month. Responsibilities have been shared by: Salvation Army, Dover Assembly of God, Dover Baptist, Dover Advent Christian, St. John's Church, St. Thomas Church and First Parish Church.

A "presence" has been made by bringing choral groups to the Home, by having lay people visit, by having clergy make calls, etc. A greater variety of such activities are being explored for the future. There is also an attempt being made to secure a permanent musician to accompany all worship services.

Respectfully submitted,

Jeffrey W. Larsen

REPORT OF THE CATHOLIC CHAPLAIN
RIVERSIDE REST HOME

During the past year it was a pleasure to celebrate Mass each Saturday afternoon for the Catholic residents of Riverside Rest Home where a spirit of kindness and cooperation was always evident among the residents and personnel.

To ease the minds of the patients and residents we had a special Mass with the Anointing of the Sick several times during the year. This is the latest Liturgy allowed by the Church and it was good not only for the patients, but it also helped to allay any fears of the nurses. We find this Sacrament to be most practical in these exact circumstances and locations. It not only helps the residents spritually but it is a source of comfort to relatives and dear ones as well as to all the personnel to know that this Sacrament has been administered several times during the year in case of any sudden happening.

I admire the efficiency evidenced at all times at Riverside Rest Home and I am most grateful to all for the kind and friendly spirit shown to me at all times during my visits throughout the year. Mr. George Frigon, Administrator, the Nurses, Staff and all Personnel have always acted as members of one big happy family to help make life more bearable and happier for all the Residents of Riverside Rest Home.

May the Christ-Child bless you all during this Holy Season as you all carry on this good and necessary work, one of the Corporal Works of Mercy to care for the Sick and the Elderly. God bless you all!

Sincerely yours,

Leo K. Ryan
Catholic Chaplain

ANNUAL REPORT — COUNTY PHYSICIAN

January 1, 1975 - December 31, 1975

Patients visited at Riverside	1,236
House of Correction Calls	685
Physical Exams	187
New Patients Admitted	95
Total Discharges	50
Total Deaths	49

On September 1, Dr. Liza Cooper completed her contract year as associate County Physician and resigned. We are indeed sorry to have her leave.

This year ten Alcoholics have been treated as in patients under the new Detoxification plan of New Hampshire Alcohol and Drug Abuse Program. It is hoped the Program may be continued to help at least a few of these unfortunate people.

We wish to thank the Administrator, the County Commissioners, the Nursing Department and all allied personnel for their dedicated work and cooperation throughout the year.

Respectfully submitted,

Paul M. Choate, M.D.

Strafford County

COOPERATIVE EXTENSION SERVICE AGENTS'

COMBINED REPORT

1975

Agricultural Agent's Report
Extension Home Economist's Report
County 4-H Youth Development Agents' Report
County Forester's Report

The University of New Hampshire, College of Life Sciences and Agriculture - U.S. Dept. of Agriculture and Strafford County Extension Service Council sponsoring education in Agriculture, Home Economics, 4-H and Forestry.

INTRODUCTION

The Cooperative Extension Service is an informal educational system that today operates in every county and territory throughout the United States. It is commonly referred to as the "off-campus" educational arm of the land grant university; and, as the name implies, is a unique cooperative arrangement between the United States Department of Agriculture, the university and the Cooperative Extension Service Council.

The Council is the governing board for the Extension Service. It has thirteen members, three from each line of work — agriculture, forestry, home economics, and 4-H — and the last member is an appointed representative of the County Legislative Delegation. Meetings are held at least four times a year, with the finance committee members meeting each month for the disbursement of funds.

Extension agents, as teachers, staff the many county offices throughout the United States. Each is a qualified, experienced college graduate, further supported by a battery of specialists in many fields, who are stationed at the state university.

Using a philosophy of helping people help themselves, Extension agents have earned recognition as a dedicated, useful, and needed segment of the educational process.

Following are resumes of the agents' annual reports. These reports are available for examination at the Extension Service Office, Strafford County Justice and Administration Building, Dover, New Hampshire.

REPORT OF THE AGRICULTURE AND COMMUNITY RESOURCE DEVELOPMENT AGENT

For the Strafford County Extension Service, 1975 was a year of change. In June the County Office was moved from the Federal Office Building, Rochester, to new facilities in the County Administration and Justice Building, Dover. This move will, hopefully, facilitate a closer working relationship with the other county organizations and departments, as well as provide the County Extension Service Staff with a more efficient office layout.

In July the county staff completed work on a specially funded educational grant from the United States Department of Agriculture, Washington. This program gave the Strafford County Office the ability to produce and deliver educational video-tapes. Many tapes were produced in a wide variety of subject areas; and these tapes are available to the citizens of Strafford County. The office has retained this capability and, hopefully, it will be expanded in the future.

There is an on-going community development program in the town of Farmington; and much progress is being made in the areas of dog care, a town forest, adult education, and land use planning. A storefront office has been opened at Farmington; and presently is staffed by one community development agent, Lynda Brushett, and an administrative assistant, Diane Cardinal. All county residents are invited to stop at the office and get acquainted.

The area of home food production expanded greatly this past year. Gardening courses were offered at the Rochester and Dover libraries and more than one hundred people were in attendance. Home livestock production also increased this year with the major emphasis on chickens, hogs and goats. Production was an area of concern, as was processing and storage.

All in all, 1975 was a good year for the commercial growers in the county. The growing conditions were exceptional, based on the past five years. Silage corn production was up in quality and in quantity, as evidenced by the piles of silage stored in the fields. Dairy is the major commercial agricultural enterprise in the county, and economic conditions are favorable for dairy this year. Hopefully, this will help offset a very discouraging year last year.

A survey was conducted last year on the economic value of the produce in home gardens. The results of this survey indicated that the value of this product for just Strafford County was $2,425,500.00, which is a substantial contribution to the economic production within the county. It is expected that this production will be even greater next year.

All in all, the Extension Service Program in Strafford County is expanding and working toward the involvement of as many county residents as possible. These programs are supported and maintained for and by all the citizens of Strafford County. If anyone has questions or suggestions regarding the programs, they are invited to contact us at our new office in the Administration and Justice Building.

Respectfully submitted,

Gerald W. Howe
County Agricultural Agent
County Community Resource Development
Agent and County Coordinator

REPORT OF THE STRAFFORD COUNTY HOME ECONOMIST 1975

Educational programs in Home Economics Extension are made available through leader training, personal visits, telephone, direct mail, newspapers, workshops, and do-it-yourself program kits. Credit for the impact of informal home economics education is due the three hundred or more leaders who attend training and planning sessions, and in turn work and teach at local and county gatherings.

Programs and events in 1975 included:

Subject		No. of Families Reached
Nutrition	Vitamin C and Meat Stretchers	300
Food Preservation	Pressure Gauges Tested	30
	Demonstrations on Canning and Freezing at the UNH Plant Science Day	100
	at Dover Library, Milton Mills, Rochester and at a leader training session	100
Consumer Information	Estates and Property Disposal	100
	Auto Insurance	150
	Metric System of Measurement	200
Management	Energy Conservation	160
Home Furnishings	Wallcoverings	90
	Household Carpentry	15
	Heritage Series: glassware, quilts, wooden and metalware	480
	Plant and Flower Arrangement	250
Home Grounds, Plants and Gardening		
	Landscaping	200
	Care of Houseplants (40 leaders trained for 1976)	
	Gardening	200
Clothing and Textiles		
	Sewing on Knits Workshop Series	25
	Sew-A-Rama	1300

Other educational programs are made available as part of Family Life instruction. These include a slide series on HOW A CHILD BEHAVES and other aspects of family living. Schools, senior citizen groups, church groups, as well as Extension groups, make use of Extension services. Health and safety programs are also promoted. Activities are coordinated by the Home Economics Advisory Council, together with special committees. For example, in October, the Sew-A-Rama Committee organized an event that attracted more than a thousand visitors and included demonstrations by representatives of national companies, local 4-H and adult leaders, and local sewing machine distributors.

Respectfully submitted,

Mamie Marty
Extension Home Economist

REPORT OF THE 4-H YOUTH DEVELOPMENT AGENTS

"4-H is the youth program of the Cooperative Extension Service, which is part of the University of New Hampshire and the United States Department of Agriculture. Your 4-H youth development agents are two members of a team of workers in the County Extension Service Office, supported by county, state, and federal funds." (4-H Cir. 1)

A nation's children are its greatest resource and the goals of 4-H are the same as those you have for your children -- to help them grow into useful, mature, citizens.

Through the 4-H program, boys and girls in all areas are offered the opportunity to set goals, learn new subject matter, work and play with others, increase skills and dexterity, and gain confidence in themselves and develop an appreciation of others.

The guidance 4-H members receive comes from volunteers within a community. These dedicated people are called leaders. They are community conscious men and women, interested in the development of the local youth. The problem is that in many areas of Strafford County there are many young people seeking 4-H membership, but they are denied the opportunity because of the lack of volunteer leadership.

If YOU are concerned about our youth and would like to become a 4-H leader -- or start your own 4-H club -- please call the 4-H Office at the County Administration and Justice Building, County Farm Road, Dover. The number is 749-4445.

In the fiscal year 1974-75, more than seven thousand youngsters took part in the Extension Service youth programs. Of this number, only 252 lived on farms; the others were from our towns and cities. Although most families did not have farm backgrounds, there has developed a strong interest in many forms of agriculture, especially with new members of the community who have come from urban areas. The desire to have a piece of land on which to raise flowers and vegetables or keep a few animals has been the reason why many have come to live in Strafford County.

Children of many of these families have joined 4-H for its expertise offered in the agricultural projects. Although these projects make up only part of 4-H, an increased enrollment in this area is evidenced. However, there are many other useful and interesting subjects that are attracting young people in all parts of the county. A few of these are arts and crafts, foods, clothing, woodworking, conservation, photography, rocketry, child care, and electricity. In connection with clothing 4-H participated in the Strafford County SEW-A-RAMA, held at the County Administration and Justice Building in October, which was attended by more than 1300 people.

Assistance to schools, police departments, and youth groups continued this year, as in the past. Utilized heavily this year were our 4-H egg incubators. More than twenty-five science teachers used the incubators, fertile eggs, and accompanying instructional manuals in a 4-H embryology project.

Bicycle safety is still a top priority program being offered by 4-H in conjunction with the schools and police departments. The increased interest in bicycling has necessitated additional time be taken in an educational effort to teach the rules and regulations of the road, as well as good old common sense, while wheeling.

4-H will continue to serve the varied interests of all youth, regardless of race, national origin, religion, or economic background; and all interested young people are encouraged to investigate our program so that they may LEARN BY DOING.

Respectfully submitted,

Christine C. Wyman
4-H Youth Development Agent

Calvin E. Schroeder
4-H Youth Development Agent

REPORT OF THE STRAFFORD COUNTY FORESTRY PROGRAM

1975

Donald C. Black, County Forester

The County Forestry Program is a cooperative program financed by county, state, and federal funds; and is administered by the Cooperation Extension Service through agreements with the State Division of Resources Development and the United States Forest Service. It is an adult educational program, aimed at helping private and municipal woodland owners in Strafford County with Forest land-use problems. In addition, it offers assistance to wood-using industries in locating, processing, and marketing forest products. Beside helping people realize monetary returns from their woodlands and its products, the forestry program is charged with protecting our forest resources for future generations. It is entirely voluntary on the part of the woodland owners and timber operators.

ACTIVITY	AMOUNT	EXPLANATION
Woodland Exams	3904 77 landowners	These are woodlot visits made with landowners at their request
Shade Tree Problems	306 52 people	Usually trees are diseased or have pruning problems
Weeding Practices	171 acres finished; 86 acres to be completed	These are non-commercial improvement cuttings in the forest
Pruning Practices	34 acres finished; 22 acres to be completed	These are non-commercial prunings, which will produce future high-grade lumber.
Referrals to Consulting Foresters	161 acres 7 landowners	As a cooperating arrangement between the county forester and private forester, when larger jobs (more than 20,000 bd. ft.) are encountered, the landowner is referred to a list of private consulting foresters
Timber marking Demonstration Assists	74 acres 9 landowners	On request, as an educational effort the forester will mark small lots with the landowner
Forest Fire Access Roads	23,925 4.5 miles 10 landowners	These are roads built for fire protection and management accessibility
Forest Fire Suppression Lanes	24,380 feet 4.6 miles 6 landowners	Old Logging roads brushed out often provide excellent lanes for fire suppression and attack
Cordwood marked	14 cords 3 landowners	Cordwood marked for people cutting firewood on their own land
Referrals to Landowners Selling Cordwood Stumpage	20 people	

ACTIVITY	AMOUNT	EXPLANATION
Logging Slash Lopping	4 acres	This is done to improve the aesthetic appearance and to reduce the fire hazard of a logging operation
Tree Distribution	143,000 trees	These are for Christmas tree, windbreak, and wildlife enhancement plantations
Forestry Newsletters	8	Through these, notices of demonstrations and other timely information are disseminated to landowners.
Forestry Talk	20	These are forestry oriented, where the forester gave a program. Most are in the evening
Demonstrations	4	These are public tours at which we examine or attempt to solve problems common to woodlot owners

COMMENTARY

General

The most significant factors to affect the county forestry program this year were the drop in demand for sawlogs, the late availability of cost-share funds, a doubling of tree-seedling sales, and use of new media services to promote forestry programs.

Tree Sales

Over the last five years, tree-seedling sales have been rising steadily from 60,000 seedlings in 1970 to 72,000 seedlings in 1974. In 1975, we distributed 143,000 tree seedlings in Strafford County, which are planted for Christmas trees and wildlife habitat improvement.

Television Media

Through a special grant to the Strafford County Extension Office, we were able to investigate new methods of stimulating interest in self-improvement programs. One successful idea was preparing a video-tape presentation, showing how the forestry practices are applied to the land and how the county forester works with landowners and government cost-share programs to help landowners improve their woodlots. So far we have had two public seminars, with more than 100 people attending each. The tape has also been used at other public demonstrations, as well as being used for individual showings. The response has been excellent. Bridging the terminology gap of forestry lingo, the tape gives the forester and landowner a headstart on forest land improvement.

Cost-Share Programs

Although cost-share funds for forestry and soil conservation practices came much later this year, we were still able to utilize all the funds — nearly $42,000 worth.

Timber Sales

Demand for sawlogs nearly came to a halt at times, but continued to increase as the year progressed. Generally, high-grade stumpage was the only type to be sold. The market is somewhat better now than last spring.

Tree Farms

There were four newly certified tree farmers in the county this year. The Tree Farm Program is sponsored by the forest industries and recognizes people who do outstanding work in managing their forests.

Town Forests

A self-guiding nature trail was established in the Strafford Town Forest, and interest in the Rollinsford and Farmington town forests continues to grow.

Sugaring

With the economic crunch and the growing interest in "doing it for yourself," many more people have been inquiring about making maple syrup. At a demonstration in early March, 44 people attended. Also a sugar bush was marked out for a local farmer.

Big Trees

The Society for the Protection of New Hampshire Forests sponsors a continuing champion or largest tree contest. Through local interest, Strafford County now can claim one-half of all the champion trees.

Univeristy Students

As in the three previous years, the forestry program is continuing to work with the forest management class at the University, to provide a realistic and educational experience for the students in working with towns and private landowners.

Respectfully submitted,

Donald C. Black
Strafford County Forester